

# **AGENDA**

## **KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING**

Thursday, October 17<sup>th</sup>, 2024 – 9:35 AM or at the conclusion of the Public Hearing  
Marble Hall, 600 W. Ocean Drive, Key Colony Beach  
& via Zoom Conferencing

**[Zoom Login Information at the end of this Agenda](#)**

### **1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**

### **2. Special Requests**

- a. Special request from Havana Jack's Restaurant to extend music hours until 1:00 AM on New Year's Eve.

### **3. Citizen Comments and Correspondence**

### **4. Approval of Agenda**

### **5. Committee and Department Reports** (written reports provided; Staff and Board Chairs available for questions)

- a. Marathon Fire/EMS – Marathon Fire Chief James Muro
- b. City Administrator's Report – John Bartus
- c. Police Department – Chief DiGiovanni
- d. Building/Code Department – Building Official Loreno
  - i. Update on City Hall Renovations
- e. Public Works – Public Works Department Head Guarino
- f. City Hall – City Clerk Roussin
- g. Beautification Committee – Sandra Bachman
- h. Planning & Zoning Board – George Lancaster
- i. Recreation Committee – Richard Pflueger
- j. Utility Board - Bill Fahs

### **6. Consent Action Items**

*(Under the consent agenda, all action items will be voted on after one motion, and a second will be required to approve them without discussion. If a Commission member wants any action item discussed or voted on separately, the Commission member, at the beginning of the open session, must ask that the action be moved to the discussion action item section)*

- a. September 3<sup>rd</sup>, 2024 – First Budget Public Hearing
- b. September 13<sup>th</sup>, 2024 – ITB 2024-03 Review Committee Meeting Minutes
- c. September 17<sup>th</sup>, 2024 – Second Budget Public Hearing
- d. September 19<sup>th</sup>, 2024 – City Commission Public Hearing
- e. September 19<sup>th</sup>, 2024 – City Commission Regular Meeting Minutes
- f. Approval of Warrant 0924 for \$369,902.88
- g. Discussion/Approval of the Interim Report on Data and Observations obtained during the Study of the Detention Pond at Shelter Bay Drive by Dave McKeenan
- h. Discussion/Approval for the 2024-2025 Endorsement of the 600 8<sup>th</sup> Street Insurance Policy for \$9,047.00 (after the fact – due date was before the Commission Hearing)

## 7. Discussion Action Items

- a. Discussion/Approval of a request by Chief DiGiovanni to approve the ZG Wired, LLC estimate for \$19,973.54 for the installation of Police equipment in the newly purchased police truck.
- b. Discussion/Approval of a request from Chief DiGiovanni to purchase a new Police truck in the amount of \$48,953.00 (if approved, additional costs to outfit the truck will apply).
- c. Discussion/Approval of the FDEP Grant Agreement P5035 Sunset Park
- d. Discussion/Approval of the FDEP Grant Agreement P5040 7<sup>th</sup> Street Park
- e. Discussion/Approval by a recommendation by the City Administrator to award ITB 2024-04 for the City Hall Pin Pile & Leveling Project **\*\*TBA\*\***
- f. Discussion/Approval for an agreement with McCourt Construction for the construction of the Pickleball and Tennis Courts
- g. Discussion/Approval of architectural renderings for City Hall renovations **\*\*TBA\*\***

## 8. Ordinances & Resolutions

### a. **FIRST Reading of Ordinance 2024-495: An Ordinance on an Amendment to Yard Waste Collection**

An Ordinance of the City of Key Colony Beach, Florida, amending Chapter 7 of the Code of Ordinances, entitled Garbage & Trash, Section 7-8 Yard Trash Preparations and Section 7-8.1 Yard Trash Location for Collection, Providing for codification, repealing any inconsistent provisions, providing for severability, and providing an effective date.

### b. **SECOND/FINAL Reading of Ordinance 2024-492: An Ordinance on an Amendment to Substantial Building Improvements.**

An Ordinance by the City Commission of the City of Key Colony Beach amending Chapter Six of the Code of Ordinances, Amendments to the Florida Building Code, the City of Key Colony Beach Code of Ordinances to modify Chapter 6 – Building Amendments to the Florida Building Code, and providing for codification, repealing any inconsistent provisions, providing for severability, and providing an effective date.

- i. Ordinance 2024-492
- ii. Business Impact Statement
- iii. Proof of Publication

### c. **SECOND/FINAL Reading of Ordinance 2024-493: An Ordinance on an Amendment to Freeboard Requirements.**

An Ordinance of the City of Key Colony Beach, Florida, amending the City of Key Colony Beach Land Development Regulations, Article III – District Regulations, Amending Freeboard Requirements, and providing for Codification, repealing any inconsistent provisions, providing for severability, and providing an effective Date.

- i. Ordinance 2024-493
- ii. Business Impact Statement
- iii. Proof of Publication

### d. **SECOND/FINAL Reading of Ordinance 2024-494: An Ordinance on an Amendment to the Order of Business for City Commission Meetings.**

An Ordinance of the City of Key Colony Beach, Florida, amending Chapter 2, Article VII, Sections 2-86 and 2-88 of the Code of Ordinances of the City of Key Colony Beach related to meetings of the City Commission, providing for the repeal of all Ordinances or parts thereof found to be in conflict, providing for severability, repeal, and codification, providing for inclusion in the Code Of Ordinances and providing for an effective date.

- i. Ordinance 2024-494
- ii. Business Impact Statement
- iii. Proof of Publication

- e. **Adoption of Resolution 2024-13:** A Resolution by the City of Key Colony Beach Board of Commissioners amending Resolution 2021-08 Fee Schedule for Building Department Permits and Services.
- f. **Adoption of Resolution 2024-15:** A Resolution by the City Commission of the City of Key Colony Beach, Florida, amending Resolution 2021-05 Miscellaneous Fee Schedule, and providing for an effective date.
- g. **Adoption of Resolution 2024-16:** A Resolution of the City of Key Colony Beach, Florida, amending Chapter 1 – General Provisions, Section 1-10 – Organization of Code Enforcement, providing for an updated Schedule of Violations and Penalties, and providing for an effective date.

**9. Secretary-Treasurer’s Report \*\*TBA\*\***

- a. September 2024 Financial Summary
- b. Update on Building Fund Transfers

**10. City Attorney’s Report**

- a. City-issued email addresses

**11. Commissioner’s Reports & Comments**

- a. Commissioner Harding
  - i. Wastewater Sampling Summary Report from October 14<sup>th</sup>, 2024 **\*\*TBA\*\***
- b. Commissioner DiFrancisco
- c. Commissioner Colonell
- d. Vice-Mayor Foster
- e. Mayor Raspe

**12. Citizen Comments**

**13. Adjournment**

**This meeting will be held at the City Hall Auditorium ‘Marble Hall’,  
600 W. Ocean Drive, Key Colony Beach, Florida 33051 and via Zoom.**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://us02web.zoom.us/j/84650452011?pwd=b3wZWBPmr63sb47FnoYHkRknjuNNmv.1>

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Or One tap mobile:

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+19292056099,,84650452011#,,,,\*932860# US (New York)

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Dial(for higher quality, dial a number based on your current location):

US: +1 305 224 1968 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 669 444 9171 or +1 669 900 6833 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000

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