

# **AGENDA**

## **KEY COLONY BEACH CITY COMMISSION REGULAR MEETING & PUBLIC HEARING**

Thursday, September 19<sup>th</sup>, 2024 – 9:35 AM or at the conclusion of the Public Hearing  
Marble Hall, 600 W. Ocean Drive, Key Colony Beach  
& via Zoom Conferencing

**[Zoom Login Information at the end of this Agenda](#)**

### **1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**

### **2. Special Requests:**

- a. Proclamation in Observation of October 2<sup>nd</sup>, 2024, “Ron Sutton Day” in appreciation of former Commissioner Ron Sutton
- b. Special Request by the Key Colony Beach Community Association to move the 2025 KCB Day event to be held March 2<sup>nd</sup>, 2025, back to the City Hall/Post Office area.

### **3. Citizen Comments and Correspondence**

### **4. Approval of Agenda** *(Additions, changes, and deletions can be made via one motion and a second to approve by majority vote)*

### **5. Committee and Department Reports** (written reports provided; Staff and Board Chairs available for questions)

- a. Marathon Fire/EMS – Marathon Fire Chief James Muro/ Assistant Fire Marshal Card
- b. City Administrator’s Report – John Bartus
- c. Police Department – Chief DiGiovanni
- d. Building/Code Department – Building Official Loreno
- e. Public Works – Public Works Department Head Guarino
- f. City Hall – City Clerk Roussin
- g. Beautification Committee – Sandra Bachman
- h. Planning & Zoning Board – George Lancaster
- i. Recreation Committee – Richard Pflueger
- j. Utility Board - Bill Fahs

### **6. Consent Action Items**

*(Under the consent agenda, all action items will be voted on after one motion, and a second will be required to approve them without discussion. If a Commission member wants any action item discussed or voted on separately, the Commission member, at the beginning of the open session, must ask that the action be moved to the discussion action item section)*

- a. July 15th, 2024 – City Commission Budget Workshop Minutes
- b. July 15th, 2024 - City Commission Special Meeting Minutes
- c. August 15th, 2024 – City Commission Public Hearing Minutes
- d. August 15th, 2024 – City Commission Regular Meeting Minutes
- e. Approval of Warrant 0824 in the amount of \$1,232,762.09

### **7. Discussion Action Items**

- a. Discussion/Approval of the reinstatement of the weekly Farmer’s Market

- b. Continued Discussion/Approval for a recommendation by the Building Official on the Annual Rentalscape Service
- c. Discussion/Approval of a recommendation by the Review Committee to award McCourt Construction with ITB 2024-03
- d. Discussion/Approval for the 2024-2025 Brightview Landscape Service Agreement in the amount of \$22,272.00
- e. Discussion/Approval for the 2024-2025 Iguana Control Service Agreement in the amount of \$15,630.00
- f. Discussion/Consideration of Approval for Proposals for Comprehensive Planning Services
  - i. Chen Moore & Associates Proposal in the amount of \$10,000.00
  - ii. Jason Utley's Proposal for an amount not to exceed \$10,900.00
- g. Discussion/Approval of a recommendation by the Utility Board to approve a Public Information Release on the Retention Pond by Dave McKeehan
- h. Discussion/Approval of a recommendation by the Utility Board for Sunbelt Invoice No. 157651671 for the rental of a Diesel Generator
- i. Discussion/Approval of a recommendation by the Utility Board to reject the Engineering Service Agreement by Mittauer for the WRF Generator Replacement in the amount of \$31,000.00.
- j. Discussion/Approval of a recommendation by the Utility Board for the installation of solar panels on rooftops as depicted here (see attachment) and on any other city-owned building the Commission deems appropriate.
- k. Discussion/Approval of a recommendation by the Utility Board to renew the US Water Agreement

## 8. Ordinances & Resolutions

- a. **First Reading of Ordinance 2024-492: An Ordinance on an Amendment to Substantial Building Improvements.**  
 An Ordinance by the City Commission of the City of Key Colony Beach amending Chapter Six of the Code of Ordinances, Amendments to the Florida Building Code, the City of Key Colony Beach Code of Ordinances to modify Chapter 6 – Building Amendments to the Florida Building Code, and providing for codification, repealing any inconsistent provisions, providing for severability, and providing an effective date.
  - i. Discussion on proposed amendments
  - ii. Motion to approve or bring back for further discussion
- b. **First Reading of Ordinance 2024-493: An Ordinance on an Amendment to Freeboard Requirements.**  
 An Ordinance of the City of Key Colony Beach, Florida, amending the City of Key Colony Beach Land Development Regulations, Article III – District Regulations, Amending Freeboard Requirements, and providing for Codification, repealing any inconsistent provisions, providing for severability, and providing an effective Date.
  - i. Discussion on proposed amendments
  - ii. Motion to approve or bring back for further discussion

**c. First Reading of Ordinance 2024-494: An Ordinance on an Amendment to the Order of Business for City Commission Meetings.**

An Ordinance of the City of Key Colony Beach, Florida, amending Chapter 2, Article VII, Sections 2-86 and 2-88 of the Code of Ordinances of the City of Key Colony Beach related to meetings of the City Commission, providing for the repeal of all Ordinances or parts thereof found to be in conflict, providing for severability, repeal, and codification, providing for inclusion in the Code Of Ordinances and providing for an effective date.

- i. Discussion on proposed amendments
- ii. Motion to approve or bring back for further discussion

**d. SECOND/FINAL Reading of Ordinance 2024-491: An Ordinance on an increase to monthly sewer fees.**

An Ordinance Of The City Of Key Colony Beach, Florida; Amending Chapter Fourteen Of The Code Of Ordinances, Entitled Sewers And Sewage Disposal, Section 14-6 Monthly Rates And Charges, And Providing For Codification; Repealing Any Inconsistent Provisions; Providing For Severability; And Providing An Effective Date.

- i. Ordinance 2024-491
- ii. Business Impact Statement
- iii. Proof of Publication
- iv. Discussion on proposed amendments
- v. Motion to adopt or bring back for further discussion

**e. Adoption of Resolution 2024-14: A Resolution of the City Commission of the City of Key Colony Beach, Florida, approving a one-year extension of the agreement between the City of Key Colony Beach and the City of Marathon for the provision of Emergency Medical and Fire Rescue Services; providing for an effective date.**

- i. Discussion on the proposed agreement
- ii. Motion to adopt or bring back for further discussion

**9. Secretary-Treasurer's Report**

- a. August 2024 Financial Summary \*\*TBA\*\*

**10. City Attorney's Report**

**11. Commissioner's Reports & Comments**

- a. Commissioner Harding
  - i. Wastewater Sampling Summary Report from September 16<sup>th</sup>, 2024 \*\*TBA\*\*
  - ii. CRS Update \*\*TBA\*\*
  - iii. Key Colony Beach Fee Schedule Proposed Updates
    - 1. 2015-02 Miscellaneous Fee Schedule
    - 2. 2021-08 Fee Schedule for Building Department Permits and Services
    - 3. Schedule of Violations and Penalties
- b. Commissioner DiFransico
- c. Commissioner Colonell
- d. Vice-Mayor Foster
- e. Mayor Raspe

**12. Citizen Comments**

**13. Adjournment**

**This meeting will be held at the City Hall Auditorium ‘Marble Hall’,  
600 W. Ocean Drive, Key Colony Beach, Florida 33051 and via Zoom.**

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/84977259237?pwd=MQxTcgLY1aU7OKyXhaCX0u18mam34Y.1>

Passcode: 372549

Or One tap mobile:

+13052241968,,84977259237#,,,,\*372549# US

+16469313860,,84977259237#,,,,\*372549# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 305 224 1968 or +1 646 931 3860 or +1 929 205 6099 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 689 278 1000 or +1 719 359 4580 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833

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