

AGENDA
CITY OF KEY COLONY BEACH
FY2024/2025 SECOND & FINAL BUDGET PUBLIC HEARING
BUDGET FOR OCTOBER 1st, 2024 - SEPTEMBER 30th, 2025

Tuesday, September 17th, 2024, 5:05 PM

Located at the City Hall Auditorium 'Marble Hall', 600 W. Ocean Drive, Key Colony Beach, FL 33051
& via Zoom Conferencing

[Zoom Login Information at the end of the Agenda](#)

- 1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**
- 2. Approval of Agenda** (*Additions, changes, and deletions can be made via one motion and a second to approve by majority vote*)
- 3. Citizen Comments & Correspondence**
- 4. Review of Final Budget for October 1, 2024 - September 30, 2025 – Pgs. 1-52**
- 5. Budget Changes, if any**
- 6. Public Comments, Commission Response**
- 7. Resolution 2024-11 to Adopt Final Millage Rate for Fiscal Year 2024-2025:** A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Final Levying Of Ad Valorem Taxes For Fiscal Year 2024-2025; Providing For An Effective Date. – **Pg. 53**
- 8. Resolution 2024-12 to Adopt Final Budget for Fiscal Year 2024-2025:** A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Final Budget For Fiscal Year 2024-2025; Providing For An Effective Date. – **Pg. 54**
- 9. Adjournment**

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"Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission."

Persons who need accommodations in order to attend or participate in this meeting should contact the city clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITY OF KEY COLONY BEACH - BUDGET SUMMARY BY FUNDS
FY 2024-2025 - Proposed Budget

	GENERAL	BUILDING	ROAD	INFRASTRUCTURE	IMPACT	TOTAL
REVENUE SUMMARY						
	Millage 2.76					
311 Ad Valorem Taxes (97% collections)	3,246,270					3,246,270
312 Sales & User Taxes			39,500	396,172		435,672
315 Communication Service Tax	72,000					72,000
321 Occupational Licenses	490,000					490,000
322 Building Permits		568,000				568,000
331 Federal Grants	-			-		-
334 State & Local Grants	-		-	-		-
335 State Shared Revenues	245,506		9,500			255,006
337 Local Grants & County Gas Tax Share	7,000		22,312			29,312
347 Parks & Recreation	37,000					37,000
349 Boat Trailer Parking	74,000					74,000
351 Court and Code Violation Fines	40,500					40,500
361 Interest Earnings/Misc Income	225,000		18,500	77,000		320,500
363 Impact Fees					9,915	9,915
369 Miscellaneous Revenue	7,000					7,000
381 Internal Transfers	125,000					125,000
Use of Fund Reserves	374,393	70,645	11,188	199,383	6,085	661,694
TOTAL REVENUE	\$ 4,943,670	\$ 638,645	\$ 101,000	\$ 672,555	\$ 16,000	\$ 6,371,870
EXPENSE / DISBURSEMENT / TRANSFER SUMMARY						
511 Legislative/Commission Expenses	161,762					161,762
513 Financial & Administration	647,499					647,499
514 Legal Counsel	182,000					182,000
515 Comprehensive Planning	38,000					38,000
516 Judicial Codification	5,000					5,000
519 City Hall	204,108					204,108
521 Law Enforcement	1,501,666					1,501,666
524 Protective Services	258,606	638,645				897,251
526 Fire/EMS	937,434					937,434
539 Public Works	652,940					652,940
541 Roads & Street Facilities			101,000			101,000
572 Parks & Recreation	232,430				16,000	248,430
575 Beautification	13,000					13,000
582 Long Term Debt				161,355		161,355
587 Additions to Equipment Reserves	59,225					59,225
588 Contingencies	50,000					50,000
589 Roads, Parks, Police, Infrastructure	-			511,200		511,200
Additions to Fund Reserves	-	-	-	-	-	-
TOTAL EXPENSE/DIST/TRANSFER	\$ 4,943,670	\$ 638,645	\$ 101,000	\$ 672,555	\$ 16,000	\$ 6,371,870

GENERAL FUND - REVENUE / EXPENSES RECAP

		ACTUAL	FISCAL YEAR 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
REVENUES						
	Millage 2.76					
311-100	Ad Valorem Tax	2,621,200	2,999,042	2,910,272	2,935,272	3,246,270
315-100	Communication Service Tax	77,318	80,797	38,524	66,041	72,000
321-000	Occupational License Fees	497,922	440,000	85,093	512,860	490,000
331-500	Federal Grant/Disaster Relief	4,144	-	-	-	-
334-500	State Grant/Disaster Relief	230	-	-	-	-
335-000	Revenue Sharing Proceeds	245,261	237,805	132,200	226,629	245,506
337-000	Local Grants	7,323	7,000	3,248	5,568	7,000
347-000	Parks & Recreation	36,697	37,000	23,929	41,021	37,000
349-000	Boat Trailer Parking	67,255	65,000	50,196	86,050	74,000
351-000	County & City Fines	119,510	71,500	34,984	59,973	40,500
360-000	Insurance Settlements	-	-	-	-	-
361-000	Interest Income	35,310	20,000	12,665	21,711	225,000
369-000	Miscellaneous Income	77,741	5,000	33,803	57,948	7,000
381-041	Transfer 10% Infrastructure	-	-	-	-	-
381-060	Transfer from Utility Fund	3,259	109,849	3,048	5,225	60,000
	Transfer from Building Fund	90,895	15,000	-	15,000	65,000
	Total General Fund Revenues	3,884,065	4,087,993	3,327,962	4,033,298	4,569,276
	Use of Reserves	-	-	-	-	374,393
	Total General Fund Revenues	3,884,065	4,087,993	3,327,962	4,033,298	4,943,670
EXPENSES						
511-000	Legislative					
	Commissioner Compensation	66,912	80,534	38,270	65,606	79,622
	Election Expenses	-	500	-	-	500
	Lobbyist Expenses	48,000	51,600	13,000	22,286	57,600
	Other Commission Expenses	9,014	33,890	7,823	13,411	24,040
	Total	123,926	166,524	59,093	101,302	161,762
513-000	Finance & Administration					
	Personnel Costs	560,318	477,482	209,221	358,665	381,894
	Materials, Supplies, Services	240,081	233,490	139,383	238,942	265,605
	Total	800,399	710,972	348,604	597,607	647,499
514-000	Legal Counsel	255,958	200,000	106,594	182,733	182,000
515-000	Comprehensive Planning	-	43,000	-	-	38,000
516-000	Judicial	6,146	5,000	2,125	3,643	5,000
519-000	City Hall					
	Rental Expense & City Hall Maintenance	77,657	65,000	91,024	156,041	15,750
	Maintenance/Supplies	4,286	5,000	480	823	84,500
	Furniture & Equipment	-	10,000	1,901	3,259	-
	Cleaning & Extermination	-	-	325	557	-
	Utilities	24,231	18,000	10,753	18,434	19,858
	Insurance	59,204	97,000	56,142	96,243	84,000
	Total	165,378	195,000	160,625	275,357	204,108

GENERAL FUND - REVENUE / EXPENSES RECAP

		ACTUAL	FISCAL YEAR 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
521-000	Law Enforcement					
	Personnel Costs	721,688	815,750	484,458	815,499	1,173,147
	Materials, Supplies, Services	127,839	102,000	81,376	139,502	328,519
	Total	849,527	917,750	565,834	955,001	1,501,666
524-000	Code Department					
	Personnel Costs	32,906	194,657	91,324	117,417	199,456
	Materials, Supplies, Services	-	74,150	24,697	42,338	59,150
	Total	32,906	268,807	116,021	159,754	258,606
526-000	Fire/EMS	550,000	550,000	350,000	700,000	937,434
539-000	Public Works					
	Personnel Costs	386,039	455,584	250,863	430,051	518,728
	Materials, Supplies, Services	67,743	88,880	78,974	135,384	134,212
	Total	453,782	544,464	329,837	565,435	652,940
572-000	Parks & Recreation	196,116	197,998	111,106	190,467	232,430
575-000	Beautification	9,809	10,500	3,808	10,500	13,000
587-000	Reserves					
	Police Vehicles	5,000	5,000	-	5,000	5,000
	Golf Course Equipment	2,000	2,000	-	2,000	2,000
	Police Boat	3,000	3,000	-	3,000	3,000
	Boat Engine	1,000	2,000	-	2,000	2,000
	Office Equipment computer,etc.	1,500	21,725	-	21,725	21,725
	Street Broom & Hopper	3,000	3,000	-	3,000	3,000
	Pick Up Trucks PW	2,000	2,000	-	2,000	2,000
	Tractor Series 855	3,000	1,500	-	1,500	1,500
	Mower Trimmer	3,000	3,000	-	3,000	3,000
	Zero Turn Mower	500	2,000	-	2,000	2,000
	Generator	2,000	1,000	-	1,000	1,000
	Admin / Code Vehicles	-	3,000	-	3,000	3,000
	Tractor Attachments	1,500	1,000	-	1,000	1,000
	Roads Maint	-	5,000	-	5,000	5,000
	Court Resurfacing	4,000	4,000	-	4,000	4,000
	Total	31,500	59,225	-	59,225	59,225
588-000	Contingency Fund	24,161	100,000	-	-	50,000
	Total General Fund Expenses	3,466,702	3,969,240	2,153,647	3,801,024	4,943,670
	Addition to Reserves	417,363	118,753	1,174,315	232,274	-
	Total	3,884,065	4,087,993	3,327,962	4,033,298	4,943,670

Fund: General Fund

Division: Commission

Revenues

GL # Description

311-000	Ad Valorem Taxes		
	Millage = 2 2.76 @ 97% Collection Rate		
		\$	3,246,270
315-000	Communication Service Tax		
	Collected and distributed by the State of Florida		
	based on cell, land, internet and cable taxes.		
			72,000
321-000	Occupational Licenses		490,000
	Fees collected for Vacation Rentals, Long Term Rentals,		
	and Commercial Businesses		
331-500	Federal Grants		-
335-000	State Shared Revenues		
335-120	Municipal Revenue Sharing - Average \$2,556. per month	41,963.20	
335-150	Alcohol Beverage Tax	1,625.00	
335-180	Half Cent Sales Tax - Average \$14,128. per month	201,918.00	
			245,506
334-500	State Grants		
337-000	Local Grants	7,000	
			7,000
347-000	Parks & Recreation		
347-230	Golf Course Lease	33,949	
347-520	Auditorium/Park Rentals	3,051	
			37,000
349-000	Boat Trailer Parking		74,000
	Long term and temporary parking fees.		
351-000	Court Cases		
351-100	County Court Fines	500	
351-200	Code Violations	40,000	
351-300	Code Board Fines	-	
			40,500
361-000	Interest Earnings		225,000

369-000	Miscellaneous Revenue		7,000
	P & Z Variance requests, garage sale fees, gas tax refund, and other small deposit amounts		
381-000	Internal Transfers		
381-041	Transfer 10% from Infrastructure	-	
	Transfer from Building Fund	65,000	
381-060	** Transfer from Utility Fund	60,000	
381-060	** Transfer from Utility Fund - Public Works	-	
			125,000
	Total Budgeted Revenues - General Fund	\$	<u>4,569,276</u>

Fund:	General Fund
Division:	Commission
Department	Legislative
Account Code	511

GL #	Discription	
511-100	Commissioner Stipend	\$ 79,622
511-110	Total Election Expenses	500
511-145	Telephone	840
511-120	Travel, Meetings, Conferences	17,450
511-130	Dues & Subscriptions	2,750
511-140	Miscellaneous	3,000
511-150	Lobbyist	<u>57,600</u>
TOTAL LEGISLATIVE BUDGET		<u><u>\$ 161,762</u></u>

Department Legislative
Department / 511

Computation/Explanation

511-100	Stipend				
	Mayor-	per month	1,552.04	\$ 18,624.48	
		Commissioner x4	1,162.27	55,788.96	
		COLA	7.00%	5,208.94	\$ 79,622
511-110	Election Expenses			500.00	500
511-145	Telephone (Mayor's cell phone)		\$70 mo./		840
511-120	Travel Conferences & Meetings				
	League of Cities Annual Meeting				
	Lodging			1,500.00	
	Meals			1,000.00	
	Registration			500.00	
	Mileage @ IRS Rate			650.00	
	Florida Keys Days - Tallahassee, FL				
	Lodging			3,000.00	
	Meals			2,500.00	
	Travel			3,000.00	
	Tallahassee Travel - Cabinette and State Officials Meeting				
	Airfare			2,200.00	
	Lodging			1,600.00	
	Rental Cars			500.00	
	Meals			1,000.00	
					17,450
511-130	Dues & Subscriptions				
	Marathon Chamber of Commerce			250.00	
	Microsoft Office (Commission)			500.00	
	Florida Keys Day Sponsorship			1,000.00	
	Florida League of Cities			500.00	
	Florida League of Mayors			500.00	
					2,750
511-140	Miscellaneous				3,000
	This items covers items such as business cards, commissioner ID's,				
511-150	Lobbyist				
	Monthly Retainer - \$4500 x 12 Months			54,000	
	Travel & Incidental Expenses			3,600	
					57,600
	Total Legislative Expenses				\$ 161,762

Fund:	General Fund
Division:	Commission
Department	Financial & Administration
Account Code	513

GL #	Description		
513-010	Salaries	\$	256,874
513-011	Overtime		3,000
513-020	Payroll Taxes		25,643
513-030	Retirement Benefits		24,483
513-022	457(b) City Contribution for Employees		4,500
513-039	Medical Deductible		4,500
513-040	Group Health/Life Insurance & ADD		53,856
513-040	Dental & ST Disability		8,039
513-041	Workers Compensation		1,000
	Total Personnel Costs		\$ 381,894
513-045	Consultant Agreements		15,000
513-047	Temp Help		1,000
513-050	Telephone		4,800
513-060	Office Supplies/Operating Supplies		8,500
513-065	Computer Equipment & Repair		45,475
513-070	Postage & Freight		1,800
513-080	Dues & Subscriptions		13,000
513-090	Travel		15,250
513-100	Administrator Misc Expense		2,000
513-110	Copy Machine Rent/Supplies		3,000
513-130	Miscellaneous Expenses		4,000
513-140	Accounting Administration		100,600
513-150	Vehicle Maint /Fuel		3,000
513-160	Education Reimbursement		3,000
513-170	Disaster Preparation Expenses		3,000
513-200	Liability Insurance		42,180
	Total Materials, Supplies, Services		265,605
	Total Budget	\$	647,499

Department Description

Fund:	General Fund
Division:	Commission
Department	Financial & Administration
Expense Account Code	513

Computation/Explanation

513-010 Salaries					
	City Clerk	Hrly Rate	40.86	\$	84,988.80
	Deputy Clerk & Utility Clerk (25% General/75% Sewer)	Hrly Rate	34.00	\$	17,680.00
	Administrative Assistant (see Code Section)				
	Administrative Assistant	Hrly Rate	30.00	\$	62,400.00
				\$	165,068.80
	* 7% COLA			\$	11,554.82
					<hr/>
				\$	176,624
Salaries - Sub-total					
	City Administrator	Hrly Rate (25 hrs per week)	57.69	\$	75,000.00
	* 7% COLA			\$	5,250.00
					<hr/>
	City Administrator Salary			\$	80,250
513-011 Overtime					3,000
513-020 Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare)					25,643
513-030 Retirement Benefits - City Contribution					
	13.63% for Regular Class Employees				24,483
	34.52% for Senior Management				-
513-022 457(b) City Contribution for Employees (\$1,500 Max per Employee)					
	\$ 1,500.00				4,500
513-039 Medical Deductible (Admin)					4,500
513-040 Medical Insurance					
	Health Insurance Premium - Administrative Staff	1,568.92 / each moi		37,654	
	Life/AD&D Disability Premium - Adm. Staff 2	7.00 / each moi		<hr/> 168	
					53,856
513-040 Dental Insurance		419.28 Per Year Per Employee			839

513-041	Workers Compensation		1,000
513-040	Short Term Disability		7,200
513-045	Consultant services		15,000
513-047	Temp Help		1,000
513-050	Telephone		4,800
513-060	Office Supplies/Operating Supplies		8,500
513-065	Computer Equipment & Repair		
	New Hardware	5,000.00	
	KCS Maintenance Contract	12,000.00	
	Webmaster Services	8,400.00	
	Annual Internet Renewals	1,375.00	
	QuickBooks	3,500.00	
	Citizen Serve 1/3	4,200.00	
	Equipment (Server, TV for M.H., battery backups, switches, firewall, etc)	11,000.00	
			45,475
513-070	Postage & Freight		1,800
513-080	Dues & Subscriptions		
	ADP	4,900.00	
	Florida Association of City Clerks	300.00	
	International Association of City Clerks	350.00	
	Monroe County Clerks Association	200.00	
	ICMA	2,000.00	
	Social media backup	5,000.00	
	Iberia Bank Visa Annual Fee	100.00	
	Amazon Prime	150.00	
			13,000
513-090	Travel		
	Annual Clerks Conference/Florida League of Cities/Florida Keys Days/ICMA		
	Transportation	2,000.00	
	Lodging	2,750.00	
	Meals	2,600.00	
	Registration	2,100.00	
	Mileage (IRS Rate)	2,300.00	
	Tallahassee Travel - State Meetings Admin		
	Airfare	1,000.00	
	Lodging	2,000.00	
	Per Diem	500.00	
			15,250

513-100	Misc. Administrator Expense (rep city at events)	2,000.00	2,000
513-110	Copy Machine Rent/Supplies \$200. per month x 12 months		3,000
513-130	Miscellaneous Expense Includes , new employee drug screens, labels for boat trailers, employee ID's, & other tributes and such expenses that do not fit in to other categories.		4,000
513-140	Accounting Administration Bishop, Rosasco Contract - (\$200 per month paid by UB) Julio Buzzi, CPA - Annual Audit (40% of \$30,000 pd by UB)	82,600.00 18,000.00	100,600
513-150	Admin maint /fuel		3,000
513-160	Training / Education		3,000
513-170	Disaster Preparation Expenses		3,000
513-200	Liability Insurance FMIT		42,180
Total Financial & Administrative Expense			<u>\$ 647,499</u>

Fund:	General Fund
Division:	Commission
Department	Legal Counsel
Account Code	514

GL #	Description	
514-010	Legal Fees	\$175,000
514-020	Legal Advertising	<u>7,000</u>
	Total Legal Budget	<u><u>\$182,000</u></u>

Fund:	General Fund
Division:	Commission
Department	Comprehensive Planning
Account Code	515

GL #	Description		
515-020	Planning Consultant - LaRue Planning	\$	35,000
515-030	Cost of Variance/Amendment		2,000
515-040	Comp. Land Use Plan		1,000
			<u>1,000</u>
		\$	<u><u>38,000</u></u>

Fund:	General Fund
Division:	Commission
Department	Judicial
Account Code	516

GL #	Description	
516-010	Ordinance Codification	<u>\$ 5,000</u>
	Total Judicial Expenses	<u><u>\$ 5,000</u></u>

Fund:	General Fund
Division:	Commission
Department	City Hall
Account Code	519

GL #	Description	
519	Temporary City Hall Facilities	\$ 15,750
519	Building Maintenance & Supplies	84,500
519	Utilities	19,858
519	Insurance	<u>84,000</u>
	Total City Hall Budget	<u><u>\$ 204,108</u></u>

Fund:	General Fund
Division:	Commission
Department	City Hall
Expense Account Code	519

Computation/Explanation

519-000	Temporary City Hall Facilities		
	Monthly Rental - Police Department	see police section	
	Monthly Rental - City Hall	\$ 15,750	15,750
519-020	Building Maintenance		15,000
519-021	City Hall Repairs - continued		68,000
519-040	Cleaning and Extermination		1,500
519-XXX	Utilities		
519-080	Electricity	15,206	
519-090	Water - City Hall & City Park	2,200	
519-110	Storm Water - 20 lots @ \$80. each	1,600	
519-100	Sewer - \$213.00 per quarter	852	
			19,858
519-XXX	Insurance		
519-120	Fire Insurance & Extended Coverage	67,000	
519-140	Flood Insurance	17,000	
			84,000
	Total City Hall Expense		204,108

Fund:	General Fund
Division:	Commission
Department	Law Enforcement
Account Code	521

GL #	Description		
521-010	Salaries	639,194	
521-020	Overtime	20,000	
521-22	457(b) City Contribution for Employees (\$1,500 Max per Employee)	10,500	
521-025	Incentive Pay	9,360	
521-026	Wellness Award (5 eligible)	5,000	
521-010	Payout of unused vacation pay (500 hour cap, per eligible employee)	22,721	
521-030	Payroll Taxes	53,265	
521-039	Medical Deductible (police)	10,500	
521-040	Retirement Benefits	219,219	
521-050	Medical Coverage	134,653	
	Dental & ST Disability	30,435	
	Statutory Insurance Coverage for Police	300	
521-065	Workers Compensation	18,000	
	Total Personnel Costs		1,173,147
521-070	Gas and Repairs	22,000	
521-075	Computer Equipment, Repair & Warranty	3,000	
521-080	Miscellaneous	216,519	
521-090	Dues and Subscriptions	10,000	
521-095	Conference Expenses	4,000	
521-120	Telephone	6,000	
521-140	Patrol Boat	5,000	
521-170	Contract Services	15,000	
521-160	Uniform Replacement	6,000	
521-190	Office Trailer Rent	10,000	
521-200	Ins. Lib,Auto, Auto damage	8,000	
521-220	Legal Fees	3,000	
521-550	New Hire Expenses	20,000	
	Total Materials, Supplies, Services		328,519
	Total Law Enforcement Budget		1,501,666

Fund: General Fund
Division: Commission
Department: Law Enforcement
Expense Account Code: 521

Computation/Explanation

521-010 Salaries	2184 hours				
Police Chief		Hrly Rate	66.90	\$	139,156.16
Police Supervisor		Hrly Rate	39.27		85,765.68
Patrol Officer		Hrly Rate	34.74		75,867.79
Patrol Officer		Hrly Rate	34.04		74,338.66
Patrol Officer		Hrly Rate	35.26		77,012.54
Patrol Officer		Hrly Rate	33.58		69,852.64
Patrol Officer		Hrly Rate	33.58		69,852.64
				\$	591,846
* 8% % Cost of Living Adjustment					47,348
521-020 Overtime					20,000
Overtime is mandatory at certain times of the year. Key Colony Beach Day, Christmas Boat Parade, Additional Boat Patrols the 3rd & 4th weeks of July (Mini-season) and New Years Eve. Hurricane coverage, if necessary. This also covers officers working holidays.					
521-022 457(b) City Contribution for Employees (\$1,500 Max per Employee)					10,500
521-025 Incentive Pay					9,360
Paid to each officer, based on additional law enforcement courses, mandated by FL Statue 943.22					
521-026 Wellness Award (5 eligible)					5,000
521-010 Payout of unused vacation pay (500 hour cap, per eligible employee)					22,721
521-030 Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare)					53,265
513-030 Retirement Benefits - City Contribution					
32.79% for Special Risk Employees					219,219
513-039 Medical Deductible (police)					10,500
521-050 Medical Insurance					
Healthy Insurance Premium	7 employees	\$ 1,568.92 Per Month			131,789.28
Life/AD&D/Disability Premium	34.09/month 6 employees				2,863.56
					134,653

521-050 Dental Insurance	419.28/year	7 employees	2,935
521-050 Short Term Disability			27,500
521-065 Workers Compensation	3.5		18,000
521-060 Statutory Insurance Coverage For Police			300
521-070 Gas & Repairs			22,000
Gas averages about \$600. per month for the Police Department (\$600 x 12 = \$7,200) with the remaining balance in this line item designated for vehicle maintenance and repairs.			
521-075 Computer Equipment, Repair & Warranty			3,000
This covers the computers and printers, and associated supplies, in the office and in the patrol cars.			
521-080 Miscellaneous			216,519
Includes ammunition, medical supplies, traffic cones and and other expenses that do not fit into other categories.			
521-085 Software Lexpol			10,000
521-095 Conference Expenses			4,000
Training not offered in Monroe County and the Annual Police Chief Training Conference.			
521-120 Telephone			6,000
Office phone and Chief's cell			
521-140 Patrol Boat			5,000
Boat expenses including everything from life jackets to maintenance, not including fuel.			
521-160 Uniform Replacement			6,000
Replacement costs of issued equipment like duty belts, holsters, jackets, etc.			
521-170 Contract Police Services			15,000
Boat patrol, MCSO coverage			
521-190 Office trailer , water,electric,			10,000
521-200 Insurance Lib,Auto,Auto Damage			8,000
521-220 Legal Fees			3,000
521-550 Training (current and new hires)			20,000
Total Law Enforcement Budget			<u><u>\$ 1,501,666</u></u>

Fund:	General Fund
Division:	Commission
Department	Protective Services (Code Department)
Account Code	524

GL #	Description		
254-040	Salaries	121,830	
524-042	Payroll Taxes	8,710	
524-043	Overtime	1,000	
524-045	Retirement Benefits	15,655	
524-050	Medical Coverage	37,822	
524-050	Dental& ST Disability	7,439	
524-022	457 (b)City Contrib	3,000	
524-039	Medical Deductible	3,000	
524-052	Workers Compensation	<u>1,000</u>	
	Total Personnel Costs		199,456
524-010	Temp Help Vacation Inspections	25,000	
524-020	Advertising	1,000	
524-060	Dues & sub.	200	
524-065	Telephone	2,000	
524-070	Miscellaneous	500	
524-075	Citizen Serve/ rental Software	24,000	
524-200	Insurance	1,800	
524-080	Vehicle Maint/Fuel	4,000	
524-090	Vehicle Insurance	650	
	Total Materials, Supplies, Services		<u>59,150</u>
	Total Protective Services Budget		<u>\$ 258,606</u>

Fund: General Fund
 Division: Commission
 Department: Protective Services (Code Department)
 Expense Account Code: 524

Computation/Explanation

524-040 Salaries

Code Officer - 40 hr/week	Hrly Rate	28.42	\$	59,113.60	
Administrative Assistant 1	Hrly Rate	32.00	\$	66,560.00	
					<u>\$ 113,860</u>

* 7% COLA 7,970

524-042 Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare) 8,710

524-043 Overtime 1,000
 Overtime is utilized during extreme weather events and at other times when the required functions cannot be completed during the normal work week

524-045 Retirement Benefits - City Contribution 15,655
 13.63%

524-052 Medical Insurance 37,822
 Health Insurance Premium \$ 1,568.92 /month* 2 employees 37,654.08
 Life/AD&D/Disability Premium \$ 7.00 /month* 2 employees 168.00

524-052 Dental Insurance 419.28/year 2 Employees 839

524-052 Short Term Disability 6,600

524-052 Workers Compensation 1,000

524-022 457(b) City Contribution for Employees (\$1,500 Max per Employee) 3,000

524-039 Medical Deductible 3,000

524-060 Dues & Subscriptions 200

524-020 Advertising 1,000

524-200 Insurance Lib. 1,800

524-010	Temp help Inspectors, etc. Vacation rental inspections	25,000
524-065	Telephone Cell, office telephone, Ipad	2,000
524-070	Miscellaneous Expenses Includes camera cards, ink cartridges, inspection forms and other expenses that do not not fit into other categories.	500
524-075	Citizenserve Software/ Rentalscape Program Web-based program for Code Enforcement, Building Permits and Inspections	24,000
524-080	Vehicle Insurance	650
524-090	Vehicle Maint /Fuel	4,000
	Total Protective Services Budget	\$ 258,606

Fund:	General Fund
Division:	Commission
Department	Fire Services/EMS
Account Code	526

GL #	Description	
526-010	Fire Services/EMS Ambulance Expense	\$ 937,434

Fire Protection along with Emergency and Ambulance Services
are provided under contract with the City of Marathon.

Fund:	General Fund
Division:	Commission
Department	Public Works
Expense Account Code	539

GL #	Description		
539-010	Salaries	313,014	
539-011	Overtime	6,500	
539-020	Payroll Taxes	24,443	
539-022	457(b) City Contribution for Employees	6,000	
539-030	Retirement Benefits	43,550	
539-039	Medical Deductible	6,000	
539-040	Medical Coverage	75,644	
539-040	Short Term Disability	12,900	
539-040	Dental Insurance	1,677	
539-101	Workers Compensation	29,000	
	Total Personnel Costs		518,728
539-045	Vehicle Insurance	2,000	
539-050	Equipment Repairs	13,000	
539-065	Telephone	1,200	
539-070	Vehicle Fuel	8,000	
539-080	Maintenance Supplies	25,000	
539-085	Tool Purchases	3,000	
539-200	Dumpster Service	14,000	
539-510	Service Bldg. - Maintenance	16,000	
539-520	Service Bldg. - Electricity	1,200	
539-530	Service Bldg. - Water	600	
539-540	Service Bldg. - Sewer	852	
539-550	Service Bldg. - Fire Insurance	6,000	
539-555	Lib Insurance	5,360	
539-560	Service Bldg. - Flood Insurance	13,000	
539-630	Capital Outlay - Equipment	25,000	
	Total Materials, Supplies, Services		134,212
	Total Public Works Budget		652,940

Fund: General Fund
Division: Commission
Department: Public Works
Account Code:

539

Computation/Explanation

539-010 Salaries

Public work Dept Head		Hrly Rate	\$ 100,000.00	
Public Works Ass't - 40 hrs wk (Hrly)	Level 1	Hrly Rate	73,088.43	
Public Works Ass't - 40 hrs wk (Hrly)	Level 2	Hrly Rate	60,892.42	
Public Works Ass't - 40 hrs wk (Hrly)	Level 3	Hrly Rate	<u>58,555.54</u>	
				\$ 292,536
* 7% % Cost of Living Adjustment				20,478

539-010 Overtime 6,500

Overtime is utilized during extreme weather events and at other times when the required functions cannot be completed during the normal work week

539-020 Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare) 24,443

539-022 457(b) City Contribution for Employees (\$1,500 Max per Employee) 6,000

539-030 Retirement Benefits - City Contribution 43,550
13.63%

539-039 Medical Deductible 6,000

539-040 Medical Insurance

Health Insurance Premium	\$ 1,568.92 /month* 4 emp	75,308.16
Life/AD&D/Disability Premium	\$ 7.00 /month* 4 emp	336.00
		75,644

539-040 Dental Insurance 419.28/year x 4 Employees 1,677

539-040 Short Term Disability 12,900

539-101 Workers Compensation 9.57 29,000

539-045 Vehicle Insurance 2,000

539-050 Equipment Repairs 13,000

539-065 Telephone 1,200

539-070 Vehicle Fuel 8,000

539-080 Maintenance Supplies 25,000

539-085	Tool Purchases	3,000
539-200	Dumpster Services Golf Course, City property, Maintenance Bldg., Parks, City Hall Property garbage & yard waste.	14,000
539-510	Service Bldg. - Maintenance	16,000
539-520	Service Bldg. - Electricity	1,200
539-030	Service Bldg. - Water	600
539-540	Service Bldg. - Sewer	852
539-550	Service Bldg. - Fire Insurance	6,000
539-555	Lib.Ins	5,360
539-560	Service Bldg. - Flood Insurance	13,000
539-630	Capital Outlay - Equipment	25,000
Total Public Works Budget		\$ 652,940

Fund:	General Fund
Division	Commission
Department	Parks & Recreation
Account Code	572

GL #	Description		
	City Parks - ReUse Water	\$ 60,000	
	City Parks - Water & Sewer	17,902	
	City Parks - Electricity	5,028	
	City Parks - Utilities		\$ 82,930
572-018	Buoys		5,000
572-021	City Parks Improvements		20,000
575-020	City Parks Maintenance	22,000	
572-022	City Parks Miscellaneous	5,000	
575-080	City Parks - Contract Maintenance	75,000	
572-040	City Parks - Tennis/Pickle Ball Maintenance	5,000	
			107,000
572-050	Golf Course Improvements/Maintenance		7,000
	City Parks Insurance		7,500
	City Parks RE Taxes		3,000
	Total City Parks Budget	\$	232,430

Fund: General Fund
Division: Commission
Department: Parks & Recreation
Account Code: 572

Computation/Explanation

572-009	City Entrance Parks - Water	6,000
572-011	7th Street Playground - Water & Sewer	1,400
572-012	7th Street Playground - Electric	600
572-018	Buoys	5,000
572-020	City Parks Maintenance	22,000
575-080	City Parks - Contract Maintenance	75,000
572-021	City Parks - Improvements	20,000
572-022	City Parks Miscellaneous Asphalt repairs, treatments for waterfall, white fly treatment, brick paver repairs and expenses that do not fit into other categories.	5,000
572-023	City Parks Reuse Water	60,000
572-040	Tennis/ Pickle Ball Court Maintenance	5,000
572-041	Tennis Courts - Electricity	1,140
572-050	Golf Course Improvements/Mainenance	7,000
572-052	Golf Course RE Taxes	3,000
572-053	Golf Course Pro Shop Insurance/Park Lib. (Flood and Fire)	7,500
572-054	Golf Course Sewer	852
572-061	City Hall Park - Electricity	600
572-070	Gazebo Park - Water	650
572-071	Gazebo Park - Electric	720

572-072	East Side Park - Water	6,000
572-073	East Side Park - Electric	636
572-074	Sunset Park - Water	3,000
572-075	Sunset Park - Electricity	792
572-076	Waterfront Park - Electricity	<u>540</u>
Total City Parks Budget		<u>\$ 232,430</u>

Fund:	General Fund
Division:	Commission
Department:	Beautification
Account Code	575

GL #	Description	
575-030	Maintenance	\$ 3,000
575-040	Plantings	3,000
575-050	Holiday Supplies	5,000
575-052	Holiday Special Event Insurance	<u>2,000</u>
Total Beautification Budget		<u><u>\$ 13,000</u></u>

Fund:	General Fund
Division:	Commission
Department:	Reserves
Code:	587

GL #	Description	
587-020	Police Vehicles	\$ 5,000
587-050	Golf Course Equipment	2,000
587-100	Police Boat	3,000
587-100	Boat Engines	2,000
587-110	Office Equipment - phones,Computers,printer	21,725
587-110	Admin / Code Vehicles	3,000
587-120	Street Broom Hopper	3,000
587-030	Pick Up Trucks PW	2,000
587-030	Tractor Series 855	1,500
587-030	Mower Trimmer	3,000
587-030	Zero Turn Mower	2,000
587-030	Generator	1,000
587-030	Tractor Attachments	1,000
587-124	Recreation - Resurface Courts	4,000
587-125	Roads Maint.	5,000
	Total Reserve Funding	<u>\$ 59,225</u>

Fund:	General Fund	
Division:	Commission	
Department:	Contingency	
Account Code:		588

GL #	Description	
588-010	Contingency	\$ 25,000
588-000	Hurricane Expenses	25,000
	Total Contingency Budget	<u>\$ 50,000</u>

Description

Contingency typically addresses items not anticipated in other budget line items. Examples can include the cost to maintain private property neglected or ignored by the owners

Hurricane - Small -- Funds clean-up after storm events not reimbursed by FEMA.

BUILDING DEPARTMENT FUND

Acct. No.	REVENUES	ACTUAL	FISCAL YEAR 2023 - 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
322-010	Building Permits	528,691	498,105	538,036	807,054	568,000
322-031	Building Permit Training Fees	1,213		7,641	11,462	
366-140	Interest Income	-		664	1,138	
369-100	Miscellaneous Income	2,010		2,512	3,768	
	TOTAL	\$ 531,914	\$ 498,105	\$ 548,853	\$ 823,422	\$ 568,000
	Use of Fund Reserves	-	-	-	-	70,645
	Total building Fund Revenues	\$ 531,914	\$ 498,105	\$ 548,853	\$ 823,422	\$ 638,645
Acct. No.	EXPENSES					
514-010	Legal Fees	27,768	-	30,175	45,263	45,000
524-040	Salaries	174,288	292,315	155,828	233,742	272,850
524-042	Payroll Taxes	12,562	24,215	12,539	18,809	20,873
524-043	Overtime	456	1,000	1,208	1,812	1,000
524-045	Retirement Benefits	17,574	39,522	21,343	32,015	44,022
524-050	Medical Coverage & Benefits	28,720	63,080	31,614	47,421	73,891
524-055	Contingency	-	2,000	-	-	2,000
524-052	Workers Compensation	8,155	10,614	5,346	8,019	7,649
524-010	Inspection Fees - Other	-	1,000	-	-	1,000
524-020	Advertising	-	1,000	-	-	1,000
524-060	Conference Expenses	7,671	7,000	1,560	2,340	14,000
524-047	Liability Insurance	-	5,360			5,360
524-065	Telephone	3,049	4,000	1,629	2,444	4,000
524-070	Miscellaneous	4,363	3,000	7,137	10,706	10,000
524-075	Citizen Serve Software	11,981	10,000	10,230	10,230	15,000
524-080	Vehicle Maint/fuel	2,932	12,000	2,133	3,200	12,000
524-090	Vehicle Insurance	-	2,000	-		2,000
524-311	Professional Services	7,560	-	-	-	4,000
524-602	Capital Outlay - vehicle	-	-	-	-	38,000
	Transfer to General Fund	90,895	15,000	-	15,000	65,000
	TOTAL	397,974	493,105	280,742	430,997	638,645
	Addition to Fund Reserves	133,940	5,000	268,111	392,424	-
	Total Building Fund	531,914	\$ 498,105	548,853	823,422	\$ 638,645

Fund: Buidling Department Fund
Division: Building

Revenues

GL # Description

322-000	Building Permits	568,000
	Fees collected for new buildings, additions and alterations.	

Fund:	General Fund
Division:	Commission
Department	Protective Services (Building Department)
Account Code	524

GL #	Description		
254-040	Salaries	\$	272,850
524-042	Payroll Taxes		20,873
524-043	Overtime		1,000
524-045	Retirement Benefits		39,522
524-022	457 b Contribution		4,500
524-039	Medical Deductible		4,500
524-050	Medical Coverage		69,391
524-052	Workers Compensation/ st/d		<u>7,649</u>
	Total Personnel Costs	\$	420,285
514-010	Legal Fees		45,000
524-055	Contingency		2,000
524-010	Inspection Fees - Other		1,000
524-020	Advertising		1,000
524-047	Insurance		5,360
524-060	Conference Expenses		14,000
524-065	Telephone		4,000
524-070	Miscellaneous		10,000
524-075	Citizen Serve Software		15,000
524-080	Vehicle Maint/Fuel		12,000
524-050	Office Trailer,water,electric		65,000
524-090	Vehicle Insurance		2,000
524-311	Professional Services		4,000
524-600	Capital Outlay - Vehicles		<u>38,000</u>
	Total Materials, Supplies, Services		<u>218,360</u>
	Total Protective Services Budget	\$	638,645

Fund: General Fund
 Division: Commission
 Department: Protective Services (Building Department)
 Expense Account Code: 524

		Computation/Explanation				
514-010	Legal Fees					45,000
524-040	Salaries					
	Building Official	Hrly Rate	\$ 48.08	\$	100,000.00	
	Building Asst.	Hrly Rate	41.00	\$	80,000.00	
	Building Admin/Clerk.	Hrly Rate	30.77		<u>75,000.00</u>	255,000
	* 7% COLA					17,850
524-022	457(b) City Contribution for Employees (\$1,500 Max per Employee)					4,500
524-039	Medical Deductible					4,500
524-042	Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare)					20,873
524-043	Overtime					
	Overtime is utilized during extreme weather events and at other times when the required functions cannot be completed during the normal work week					1,000
524-045	Retirement Benefits - City Contribution 13.63%					39,522
524-050	Medical Insurance					
	Health Insurance Premium	\$ 1,568.92 /month* 3 employees			56,481.12	
	Life/AD&D/Disability Premium	\$ 7.00 /month* 3 employees			<u>252.00</u>	56,733
524-052	Dental Insurance	419.28/year	3 Employees			1,258
524-052	Short Term Disability					11,400
524-052	Workers Compensation	2.55				7,649
524-047	Insurance					5,360
524-005	Reserve					-
524-010	Inspection Fees - Other	Fees paid to other certified inspectors				1,000
524-020	Advertising					1,000
524-050	Office,water,electric ,supervise, finance, etc.					65,000
524-055	Contingency					2,000

524-060	Conference Expenses, Dues & Subscriptions Certification tests and expenses including new Fire Safety Certification and membership fees for Building Official Associations	14,000
524-065	Telephone Includes Office Telephone and Cell Phone Charges for the Bldg. Off. & the Asst.	4,000
524-070	Miscellaneous Expenses Includes camera cards, ink cartridges, inspection forms and other expenses that do not not fit into other categories.	10,000
524-075	Citizenserve Software Program Web-based program for Code Enforcement, Building Permits and Inspections	15,000
524-080	Vehicle Insurance	2,000
524-090	Vehicle Maint /Fuel	12,000
524-311	Professional Services	4,000
524-600	Capital Outlay - Vehicles	38,000
	Total Protective Services Budget	\$ 638,645

ROAD RESERVE FUND

Acct. No.	REVENUES	ACTUAL	FISCAL YEAR 2023 - 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
312-410	Local Option Gas Tax	\$19,958	\$ 55,000	\$7,749	\$13,284	\$ 20,000
312-420	New Local Option Gas Tax	26,004	15,000	11,222	19,238	19,500
337-401	Gas Tax Share - Monroe County	22,312	9,800	16,734	22,312	22,312
335-122	Revenue Sharing - 8th Cent Tax	11,730	4,000	5,554	9,521	9,500
361-000	Interest Income	9,855	200	10,753	\$18,434	18,500
361-125	Grant To Cover Road Data Gathering		42,500	-	-	-
	TOTAL	89,859	126,500	52,012	82,789	89,812
	Use of Fund Reserves					11,188
	Total Road Fund Revenues	\$ 89,859	\$ 126,500	\$ 52,012	\$ 82,789	\$ 101,000
Acct. No.	EXPENSES					
541-000	Road & Street Facilities	36,638	126,500	21,985	32,978	101,000
587-000	Reserves	-	-	-	-	-
	TOTAL	36,638	\$ 126,500	\$21,985	\$32,978	\$ 101,000
	Addition to Fund Reserves	53,221	-	30,027	49,811	-
	Total Road Fund	\$ 89,859	\$ 126,500	52,012	82,789	\$ 101,000

Fund: ROAD RESERVE FUND
Division: Commission

REVENUES

GL # Description

312-410 Local Option Gas Tax
Collected and distributed by the State of Florida \$ 20,000

312-420 New Local Option Gas Tax 19,500
Collected and distributed by the State of Florida

337-401 Gas Tax Share - Monroe County 22,312
Collected and distributed by Monroe County

335-122 Revenue Sharing - 8th Cent 9,500
Collected and distributed by State of Florida

361-130 Interest Income 18,500

Total Road Reserve Fund Revenue

\$ 89,812

Fund: Road Fund
 Division: Commission
 Department Road Reserve Funds
 Expense Account Code Numerous

Computation/Explanation		
Road & Street Facilities	541	
541-010 Street Lighting		35,000
541-020 Street/ Waterway Signs		16,000
541-030 Street Maintenance		25,000
541-035 Street height data/condition		25,000
		<hr/>
541-000 Road & Street Facilities		<hr/> 101,000
Total Road Fund Expenses		<hr/> \$ 101,000 <hr/>

INFRASTRUCTURE FUND

Acct. No.	REVENUES	ACTUAL	FISCAL YEAR 2023 - 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
312-600	Infrastructure Tax	381,542	396,172	206,994	354,847	396,172
334-000	State Grant - Playground Remodel	-	100,000	-	26,266	-
334-xxx	Rebuild Florida Mitigation General infrastructure Harden EOC/Police New City Hall	-	2,282,859	-	-	-
361-120	Interest Income	51,516	68,880	51,886	88,947	77,000
	Total Revenues	433,058	2,847,911	258,880	470,060	473,172
	Planned Use of Reserves	-	-	-	-	199,383
	Total Infrastructure Revenues	433,058	2,847,911	258,880	470,060	672,555
Acct. No.	EXPENSES					
582-000	Long Term Debt Payments	161,355	161,355	107,570	161,355	161,355
587-000	Infrastructure Projects	88,308	2,549,059	95,091	145,091	511,200
	Total	249,663	2,710,414	202,661	306,446	672,555
	Addition to/(Use of) Unrestricted Reserves	183,395	137,497	56,219	163,614	-
	Total Infrastructure Expenses	433,058	2,847,911	258,880	470,060	672,555

Fund: Infrastructure Tax
 Division: Commission

REVENUES

GL #	Description		
312-600	Infrastructure Tax		
	Collected and distributed by the State of Florida	\$ 396,172	
			396,172
361-120	Interest Income		77,000
	Total Infrastructure Fund Revenue		\$ 473,172

EXPENSES

	Computation/Explanation		
581-000	Long Term Dept Payment	13,446	161,355
	FDOT crosswalk upgrade		7,000
	Design & engineer floodproofing Public works		30,000
	FDOT 2024 TA improvement project - engineering for 2025	-	20,000
	Current City Hall - rebuild floor, parking lot asphalt 1.5-2 inch leveling, and new striping, limited new office furniture		225,000
	Tennis Court - new location - city portion	-	100,000
	Sadowski Bridge Maint		50,000
	Gazebo Rebuild		3,000
	Playground Equipment		50,000
589-000	Fire Stafety		
589-003	Fire Hydrant Inspections	1,200	
589-017	Fire/EMS Capital Infrastructure Fund	25,000	
			26,200
	Total Infrastructure Fund Expenses		\$ 672,555

IMPACT FEES FUND

Acct. No.	REVENUES	ACTUAL	FISCAL YEAR 2023 - 2024			BUDGET
		FY 2022-2023	Budget	YTD Actual	12 Mo Est	FY 2024-2025
361-110	Interest	5,959	7,944	5,782	9,912	9,915
	Planned Use of Reserves	-	-	-	-	6,085
	TOTAL	5,959	7,944	5,782	9,912	16,000
Acct. No.	EXPENSES					
589-051	Impact Fees - Parks	27,300	15,600	-	-	16,000
	Impact Fund Reserve	(21,341)	(7,656)	5,782	9,912	-
	TOTAL	5,959	7,944	5,782	9,912	16,000

Fund: Impact Fees
 Division: Commission

REVENUES

GL #	Description	
361-110	Impact Fund Interest	\$ 9,915
Total Impact Fund Revenue		<u><u>\$ 9,915</u></u>

EXPENSES

	Computation/Explanation	
Iguana Control		16,000
Total Impact Fund Expenses		<u><u>\$ 16,000</u></u>

The City of Key Colony Beach collects \$3,207.75. for each new home constructed on the island. This fee is intended to help cover the impact of new residences and is shared with Monroe County

The fees is distributed as follows:

	KCB	Monroe Cty	Total
Development Fund	\$ 4,000.00		4,000
Transportation Fund	\$ 1,266.00		\$ 1,266.00
Parks Fund	\$ 680.00		\$ 680.00
EMS Fund	\$ 99.75	\$ 5.25	\$ 105.00
Police Fund	\$ 200.00		\$ 200.00
Total Collected	<u><u>\$ 6,245.75</u></u>	<u><u>\$ 5.25</u></u>	<u><u>\$ 6,251</u></u>

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

SUMMARY

Acc't No.	REVENUES	FY 2022-2023	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 Mo. Actual	12 Mo. Estimated	
	OPERATIONS					
	SERVICE FEES	\$ 1,167,421	\$ 1,318,024	\$ 977,165	\$ 1,304,588	\$ 1,383,525
	OTHER	\$ 82,580	\$ 18,100	\$ 11,062	\$ 15,328	\$ 160,500
	TOTAL OPERATIONS	\$ 1,250,001	\$ 1,336,124	\$ 988,227	\$ 1,319,915	\$ 1,544,025
	TOTAL REUSE	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	\$ 60,000
	TOTAL CAPITAL	\$ -	\$ 110,600	\$ -	\$ -	\$ 646,647
	TOTAL STORM WATER	\$ 431,955	\$ 2,186,566	\$ 1,025,491	\$ 1,515,549	\$ 1,132,885
	TOTAL ALL REVENUES	\$ 1,741,956	\$ 3,693,290	\$ 2,013,718	\$ 2,895,464	\$ 3,383,557

Acc't No.	EXPENSES	FY 2022-2023	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 Mo. Actual	12 Mo. Estimated	
	OPERATING EXPENSES	\$ 798,393	\$ 868,755	\$ 541,158	\$ 789,287	\$ 866,087
	GENERAL & ADMINISTRATIVE	\$ 107,176	\$ 152,376	\$ 40,815	\$ 55,619	\$ 137,293
	DEBT RETIREMENT	\$ 271,551	\$ 272,753	\$ 135,248	\$ 272,753	\$ 272,000
	RESERVES	\$ -	\$ 41,000	\$ -	\$ 41,000	\$ 31,000
	TOTAL OPERATING	\$ 1,177,120	\$ 1,504,884	\$ 805,786	\$ 1,158,660	\$ 1,306,380
	TOTAL REUSE	\$ 30,159	\$ 60,000	\$ 21,203	\$ 35,540	\$ 59,985
	TOTAL CAPITAL	\$ -	\$ 110,000	\$ 67,361	\$ -	\$ 879,481
	TOTAL STORM WATER	\$ 880,225	\$ 2,134,320	\$ 1,689,806	\$ 1,870,500	\$ 1,131,620
	TOTAL ALL EXPENSES	\$ 2,087,504	\$ 3,809,204	\$ 2,584,156	\$ 3,064,700	\$ 3,377,465

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

SUMMARY OF FY24-25 - OPERATIONS, CAPITAL AND REUSE WATER

	REVENUE SUMMARY	OPERATIONS	CAPITAL	REUSE WTR	TOTAL	STORMWTR	TOTAL ALL
	SEWER UTILITY REVENUES		Restricted	Restricted			UTILITIES
311	SEWER SERVICE- RESIDENTIAL	\$ 1,265,220			\$ 1,265,220	\$ 120,240	\$ 1,385,460
311	SEWER SERVICE - COMMERCIAL	\$ 103,305			\$ 103,305		\$ 103,305
312	CHANGE OF RECORD FEES	\$ 13,000			\$ 13,000		\$ 13,000
363	REUSE WATER REIMBURSEMENT			\$ 60,000	\$ 60,000		\$ 60,000
343	PROPERTY INQUIRY FEES	\$ 1,500			\$ 1,500		\$ 1,500
321	DELINQUENT CHARGES	\$ 500			\$ 500	\$ 40	\$ 540
322	TOTAL	\$ 1,383,525		\$ 60,000	\$ 1,443,525	\$ 120,280	\$ 1,563,805
334	OTHER INCOME						
335	CONNECTION FEE CONTRIBUTION		\$ 10,500		\$ 10,500		\$ 10,500
347	FKEC CAPITAL CREDIT	\$ 1,500			\$ 1,500		\$ 1,500
349	MISCELLANEOUS INCOME	\$ 39,000			\$ 39,000	\$ 100	\$ 39,100
535	MISCELLANEOUS GRANT		\$ 42,000		\$ 42,000		\$ 42,000
	Use of Reserves for funding Capital Work and system maintenance		\$ 594,147		\$ 594,147		\$ 594,147
351	INTEREST INCOME	\$ 120,000			\$ 120,000	\$ 600	\$ 120,600
535	Stewardship Grant for Stormwater					\$ 1,011,905	\$ 1,011,905
	TOTAL	\$ 160,500	\$ 646,647	\$ -	\$ 807,147	\$ 1,012,605	\$ 1,819,752
381	TOTAL ALL REVENUES	\$ 1,544,025	\$ 646,647	\$ 60,000	\$ 2,250,672	\$ 1,132,885	\$ 3,383,557

	EXPENSE SUMMARY	OPERATIONS	CAPITAL	REUSE WTR	TOTAL	STORMWTR	TOTAL ALL
511	OPERATING EXPENSES-SEWER TREATMENT	\$ 866,087			\$ 866,087		\$ 866,087
513	REUSE WATER			\$ 51,985	\$ 51,985		\$ 51,985
514	GENERAL & ADMINISTRATIVE	\$ 137,293			\$ 137,293	\$ 116,620	\$ 253,913
515	DEBT RETIREMENT				\$ -		\$ -
516	CAPITAL EXPENSES AND RESERVES					\$ 15,000	\$ 15,000
519	CAPITAL PLANT		\$ 837,481		\$ 837,481		\$ 837,481
535	AWT MASTER PLAN				\$ -		\$ -
521	CAPITAL SYSTEM		\$ 42,000		\$ 42,000		\$ 42,000
522	MEMBRANE RESERVE	\$ 31,000			\$ 31,000		\$ 31,000
524	MEMBRANE RESERVE - REUSE			\$ 8,000	\$ 8,000	\$ -	\$ 8,000
800	STORMWATER PROJECTS				\$ -	\$ 1,000,000	\$ 1,000,000
XXX	PAYMENT TO STATE LOAN	\$ 272,000			\$ 272,000		\$ 272,000
	TOTAL ALL EXPENSES	\$ 1,306,380	\$ 879,481	\$ 59,985	\$ 2,245,845	\$ 1,131,620	\$ 3,377,465
	REVENUES MINUS EXPENSES	\$ 237,645	\$ (232,834)	\$ 15	\$ 4,827	\$ 1,265	\$ 6,092

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

WASTE WATER OPERATIONS ONLY

(EXCLUDES CAPITAL PROJECTS AND REUSE WATER)

Acc't No.	REVENUES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
343-000	SEWER UTILITY REVENUES					
343-500	SEWER SERVICE - RESIDENTIAL	\$ 1,079,658	\$ 1,195,224	\$ 894,194	\$ 1,195,224	\$ 1,265,220
343-501	SEWER SERVICE - COMMERCIAL	\$ 71,095	\$ 98,000	\$ 73,320	\$ 97,000	\$ 103,305
343-535	CHANGE OF RECORD FEES	\$ 15,438	\$ 20,000	\$ 8,760	\$ 10,950	\$ 13,000
343-536	PROPERTY INQUIRY FEES		\$ 3,000	\$ 891	\$ 1,114	\$ 1,500
343-560	DELINQUENT CHARGES	\$ 1,230	\$ 1,800	\$ -	\$ 300	\$ 500
536-690	REIMB LEGAL FEES & MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL	\$ 1,167,421	\$ 1,318,024	\$ 977,165	\$ 1,304,588	\$ 1,383,525
536-000	OTHER INCOME					
536-930	FKEC CAPITAL CREDIT	\$ 1,401	\$ 2,300	\$ -	\$ 1,500	\$ 1,500
536-349	MISCELLANEOUS INCOME	\$ 39,000				\$ 39,000
536-920	INTEREST INCOME	\$ 42,179	\$ 15,800	\$ 11,062	\$ 13,828	\$ 120,000
	TOTAL	\$ 82,580	\$ 18,100	\$ 11,062	\$ 15,328	\$ 160,500
	TOTAL ALL REVENUES	\$ 1,250,001	\$ 1,336,124	\$ 988,227	\$ 1,319,915	\$ 1,544,025

Acc't No.	EXPENSES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
535-000	OPERATING EXPENSES-SEWER					
535-030	ELECTRICITY	\$ 146,291	\$ 154,000	\$ 69,512	\$ 105,579	\$ 112,000
535-035	INSURANCE	\$ 42,392	\$ 41,800	\$ 5,490	\$ 41,000	\$ 44,280
535-040	TELEPHONE	\$ 4,588	\$ 3,600	\$ 5,291	\$ 6,291	\$ 4,200
535-050	WATER	\$ 381	\$ 500	\$ 419	\$ 524	\$ 566
535-060	SYSTEMS OPERATOR	\$ 204,291	\$ 216,822	\$ 155,483	\$ 207,311	\$ 255,303
	WASTEWATER SAMPLING CDC	\$ 2,808	\$ 7,957	\$ 2,844	\$ 3,555	\$ 3,662
535-280	SUPPLIES & CHEMICALS	\$ 107,273	\$ 108,000	\$ 80,253	\$ 100,316	\$ 105,331
535-440	MAINT/REPAIR - PLANT	\$ 88,194	\$ 109,500	\$ 48,433	\$ 95,000	\$ 95,000
535-460	MAINT/REPAIR - SYSTEM	\$ 46,637	\$ 56,000	\$ 45,873	\$ 60,000	\$ 67,500
535-510	SLUDGE HAULING	\$ 151,784	\$ 166,233	\$ 124,591	\$ 166,000	\$ 174,300
535-080	INTERNET	\$ 2,006	\$ 2,343	\$ 1,529	\$ 1,911	\$ 2,045
535-070	COMPUTER - EQUIPMENT/MAINTENANC	\$ 1,748	\$ 2,000	\$ 1,440	\$ 1,800	\$ 1,900
	TOTAL	\$ 798,393	\$ 868,755	\$ 541,158	\$ 789,287	\$ 866,087

Note: assumed system repair costs including correcting leaks in system

Service fee increased by 6.5%, change from \$200 per quarter to \$213 per quarter for residential, \$52 per year, Commercial also increased by 6.5%

Reference Consumer Price Index - Miami Dade 4.5 % change as of April 2024.

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

Acc't No.	EXPENSES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
535-000	GENERAL & ADMINISTRATIVE					
535-610	SALARIES - adm support	\$ 58,665	\$ 68,300	\$ 10,385	\$ 12,981	\$ 53,040
535-615	PAYROLL TAXES	\$ 4,449	\$ 5,156	\$ 794	\$ 993	\$ 4,058
535-616	RETIREMENT BENEFITS	\$ 7,863	\$ 9,261	\$ 158	\$ 198	\$ 7,782
535-617	MEDICAL COVERAGE	\$ 17,587	\$ 23,132	\$ -	\$ -	\$ 16,000
535-620	ACCOUNTING	\$ 12,400	\$ 13,000	\$ 12,000	\$ 12,600	\$ 13,482
535-630	PRINTING, POSTAGE, OFFICE SPACE	\$ 1,944	\$ 1,927	\$ 2,631	\$ 3,289	\$ 3,000
	CONTINGENCY EXPENSE (Hurricane/Storm repairs)	\$ -	\$ 5,000	\$ -	\$ 3,000	\$ -
535-650	CONSULTING	\$ -	\$ 18,000	\$ 11,934	\$ 14,918	\$ 12,000
535-660	MISCELLANEOUS OFFICE	\$ -	\$ 500	\$ -	\$ -	\$ 500
535-670	SERVICE CONTRACT	\$ -	\$ -	\$ -	\$ -	\$ 20,181
535-675	STRUCTURE & GROUNDS MAINTENANCE	\$ -	\$ 3,000	\$ -	\$ -	\$ -
535-680	LEGAL FEES	\$ 500	\$ 500	\$ -	\$ 4,000	\$ 3,000
535-690	LEGAL ADVERTISING	\$ 509	\$ 600	\$ 500	\$ 625	\$ 750
535-696	MAINTENANCE BY CITY EMPLOYEES	\$ 3,259	\$ 4,000	\$ 2,413	\$ 3,016	\$ 3,500
	TOTAL	\$ 107,176	\$ 152,376	\$ 40,815	\$ 55,619	\$ 137,293
535-800	DEBT SERVICE AND RESERVES					
535-700	DEBT SERVICE - SRF LOAN	\$ 271,551	\$ 272,753	\$ 135,248	\$ 272,753	\$ 272,000
535-848	MEMBRANE REPLACEMENT - EVERY 8 YEARS	\$ -	\$ 41,000	\$ -	\$ 41,000	\$ 31,000
	TOTAL	\$ 271,551	\$ 313,753	\$ 135,248	\$ 313,753	\$ 303,000
	TOTAL ALL REVENUES	\$ 988,227	\$ 1,319,915	\$ 1,544,025	\$ 1,319,915	\$ 1,544,025
	TOTAL ALL EXPENSE	\$ 1,177,120	\$ 976,410	\$ 805,786	\$ 1,158,660	\$ 1,306,380
	OPERATING REVENUE MINUS EXPENSE	\$ (321,729)	\$ 233,240	\$ 670,878	\$ 57,054	\$ 237,645

Note:

Waste Water membrane replacement cost \$245,000, planned for 2025/2026

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

CAPITAL FOR PLANT AND SYSTEM ONLY

(EXCLUDES REUSE WATER)

Acc't No.	REVENUES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
536-910	CONNECTION FEE CONTRIBUTION	\$ -	\$ 15,600	\$ -	\$ -	\$ 10,500
535-870	Grant opportunity from DEP	\$ -	\$ 95,000	\$ -	\$ -	\$ 42,000
	Use of Reserves for funding Capital Work and system maintenance					\$ 594,147
	TOTAL ALL CAPITAL REVENUES	\$ -	\$ 110,600	\$ -	\$ -	\$ 646,647

Acc't No.	EXPENSES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
535-844	CAPITAL PLANT	\$ 132,836	\$ 90,000	\$ 67,361	\$ 84,202	\$ 837,481
535-846	CAPITAL SYSTEM	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 42,000
	TOTAL ALL CAPITAL EXPENSE	\$ 132,836	\$ 110,000	\$ 67,361	\$ 104,202	\$ 879,481
	CAPITAL REVENUES MINUS CAPITAL EXPENSES	\$ (132,836)	\$ 600	\$ (67,361)	\$ (104,202)	\$ (232,834)

Note: Grant awaiting feedback - lift station control panel height increase

Capital plant : replace effluent polishing tank, Aerobic digester access stair replacement

Capital system: lift station control boxes raised

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

REUSE WATER ONLY

Acc't No.	REVENUES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
343-550	R/O MAINT/REPAIR REIMBURSEMENT	\$ 60,000	\$ 60,000	\$ -	\$ 60,000	\$ 60,000

Acc't No.	EXPENSES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
	REUSE WATER					
535-450	MAINT/REPAIR - RO SYSTEM	\$ 992	\$ 11,900	\$ 771	\$ 2,000	\$ 11,800
535-451	ELECTRIC - RO SYSTEM	\$ -	\$ 6,500	\$ 5,322	\$ 6,652	\$ 7,185
535-452	CHEMICALS - RO SYSTEM	\$ 7,868	\$ 13,000	\$ 10,892	\$ 13,615	\$ 15,000
535-453	TESTING - RO SYSTEM	\$ 10,162	\$ 11,000	\$ 2,011	\$ 2,514	\$ 11,000
				\$ -		
535-455	CONSULTING - RO SYSTEM	\$ 3,137	\$ 7,900	\$ 2,207	\$ 2,759	\$ 5,300
535-456	INSURANCE - RO SYSTEM/BUILDING	\$ -	\$ 1,700	\$ -	\$ -	\$ 1,700
	TOTAL	\$ 22,159	\$ 52,000	\$ 21,203	\$ 27,540	\$ 51,985
	CAPITAL EXPENSES AND RESERVES					
535-849	MEMBRANE REPLACEMENT IN 5 YEAR INTERVAL	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ 8,000
	TOTAL	\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ 8,000
	TOTAL ALL REUSE EXPENSES	\$ 30,159	\$ 60,000	\$ 21,203	\$ 35,540	\$ 59,985
	REUSE REVENUES MINUS EXPENSES	\$ 29,841	\$ -	\$ (21,203)	\$ 24,460	\$ 15

NOTE:

The Utility Board receives \$60,000.00 in funding for R/O Repairs and Maintenance.
Membrane replacement cost of \$25,000, \$8,000 per year for reserves

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

STORMWATER ONLY

Acc't No.	REVENUES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
363-100	STORMWATER FEES (Residential and Commercial)	\$ 99,287	\$ 98,826	\$ 98,945	\$ 98,945	\$ 120,240
361-100	INTEREST	\$ 5,285	\$ 4,000	\$ 542	\$ 600	\$ 600
363-105	DELINQUENT FEES	\$ -	\$ 40	\$ -	\$ -	\$ 40
536-915	MISCELLANEOUS INCOME/ ADMIN COSTS/SWALE CLOSURE		\$ 60,000	\$ 64,576	\$ 64,576	\$ 100
535-871	STEWARDSHIP GRANT and Other Grants	\$ 327,383	\$ 2,023,700	\$ 861,428	\$ 1,351,428	\$1,011,905.00
	TOTAL	\$ 431,955	\$ 2,186,566	\$ 1,025,491	\$ 1,515,549	\$ 1,132,885

Acc't No.	EXPENSES	FY 2022-2023 (A)	FISCAL YEAR 2023-2024			FY 2024-2025
			Budget	9 mo. Actual	12 Mo. Estimated	
	GENERAL & ADMINISTRATIVE EXPENSES					
513-031	LEGAL & PROFESSIONAL FEES	\$ 400	\$ 1,000	\$ 350	\$ 500	\$ 1,000
513-032	ACCOUNTING & AUDITING FEES	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
513-041	POSTAGE FEES	\$ -	\$ 250	\$ -	\$ -	\$ 250
535-610	SALARIES, PAYROLL TAXES, FRS & MEDICAL	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000
535-040	TELEPHONE	\$ -	\$ 120	\$ -	\$ -	\$ 120
538-046	MAINTENANCE/REPAIRS	\$ 27,713	\$ 36,000	\$ 28,866	\$ 30,000	\$ 40,000
513-033	CONSULTING	\$ 142,759	\$ 65,000	\$ -	\$ 40,000	\$ 73,000
535-660	MISCELLANEOUS OFFICE	\$ -	\$ 250	\$ -	\$ -	\$ 250
	CAPITAL EXPENSES AND RESERVES					
535-800	STORMWATER PROJECTS	\$ 709,353	\$ 2,023,700	\$ 1,680,590	\$ 1,800,000	\$1,000,000.00
587-100	STORMWATER RESERVES	\$ -	\$ 6,000	\$ -	\$ -	\$ 15,000
	TOTAL STORMWATER EXPENSES AND RESERVES	\$ 880,225	\$ 2,134,320	\$ 1,689,806	\$ 1,870,500	\$ 1,131,620
	STORMWATER REVENUES MINUS EXPENSES	\$ (448,270)	\$ 52,246	\$ (664,315)	\$ (354,951)	\$ 1,265

Note

Assumed 7th street stormwater improvements, dry retention pond improvements for 2025

Assumed able to use remaining open grant funding for above

Assumed will be completing engineering proposal for 11th street and apply for grant funding for 11th and 12th street projects

Yearly service fee change for 2025 tax bill, Residential change from \$65 per year to \$80 per year, Commercial change from \$130 per year to \$160 per year, 23% increase

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

Summary of potential projects for FY2025

Wastewater

Item	Description	Cost	Comments
1	Replace UV Contact Tank	\$734,500.00	Engineering and Construction, by pass process, approved by Utility Board 08Au24
2	Aerobic Digester Access Stairs	\$87,981.00	Replacement needed due to age, includes credit for same contractor as UV Tank
3	Lift station control boxes being raised	\$42,000.00	Potential Grant funding, flood mitigation
3	Yearly replacement of pumps and motors	\$15,000.00	Maintenance
	Total	\$879,481.00	

Stormwater

Item	Description	Cost	Comments
1	Stormwater improvements for 7th street and dry retention pond	\$1,000,000.00	Proposed grant funding
	Total	\$1,000,000.00	
		\$1,011,905.00	Grant funding available, verification can be used for above

RESOLUTION NO. 2024-11

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF
KEY COLONY BEACH OF MONROE COUNTY, FLORIDA,
ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR
FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 17, 2024, adopted Fiscal Year 2024-2025 the final Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Monroe County has been certified by the County Property Appraiser to the City of Key Colony Beach as \$1,212,561,686.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

1. The Fiscal Year 2024-2025 final operating millage rate for the City of Key Colony Beach is 2.7600 mills, which is \$2.76 for each thousand dollars of taxable assessed property value, and is greater than the rolled-back rate of 2.5750 mills by 7.18%.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 17th day of September 2024.

Time Adopted: _____ PM

Mayor Raspe	NO _____	YES _____
Vice-Mayor Foster	NO _____	YES _____
Commissioner Harding	NO _____	YES _____
Commissioner DiFransico	NO _____	YES _____
Commissioner Colonell	NO _____	YES _____

CITY OF KEY COLONY BEACH

Joey Raspe, Mayor

ATTEST:

Silvia Roussin, City Clerk

Approved as to form and legal sufficiency:

Dirk Smits, City Attorney

RESOLUTION NO. 2024-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH OF MONROE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 17th, 2024, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, set forth the appropriations and revenue estimates for the Budget for Fiscal Year 2024-2025 in the amount of \$18,406,061.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

1. The Fiscal Year 2024-2025 Final Budget be adopted.
2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing on the 17th day of September 2024.

Time Adopted: _____ PM

Mayor Raspe	NO _____	YES _____
Vice-Mayor Foster	NO _____	YES _____
Commissioner Harding	NO _____	YES _____
Commissioner DiFransico	NO _____	YES _____
Commissioner Colonell	NO _____	YES _____

CITY OF KEY COLONY BEACH

Joey Raspe, Mayor

ATTEST:

Silvia Roussin, City Clerk

Approved as to form and legal sufficiency:

Dirk Smits, City Attorney