

AGENDA
CITY OF KEY COLONY BEACH
FY2024-25 FIRST BUDGET PUBLIC HEARING
BUDGET FOR OCTOBER 1, 2024 - SEPTEMBER 30, 2025

Tuesday, September 3rd, 2024, 5:05 p.m.

Located at the City Hall Auditorium, Marble Hall, 600 W. Ocean Drive, Key Colony Beach,
& via Zoom Conferencing

[Zoom Login Information at the end of the Agenda](#)

- 1. Call to Order, Pledge of Allegiance, Prayer, Roll Call**
- 2. Approval of Agenda** (*Additions, changes, and deletions can be made via one motion and a second to approve by majority vote*)
- 3. Citizen Comments & Correspondence**
- 4. Review of Proposed Budget for October 1st, 2024 - September 30th, 2025 – Pgs. 1-55**
- 5. Budget Changes, if any**
- 6. Public Comments, Commission Response**
- 7. Resolution 2024-09 to Adopt a Tentative Millage Rate for Fiscal Year 2024-2025:** A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Tentative Levying Of Ad Valorem Taxes For Fiscal Year 2024-2025; And Providing For An Effective Date. – **Pg. 56**
- 8. Resolution 2024-10 to Adopt a Tentative Budget for Fiscal Year 2024-2025:** A Resolution Of The City Commission Of The City Of Key Colony Beach Of Monroe County, Florida, Adopting The Tentative Budget For Fiscal Year 2024-2025; And Providing For An Effective Date. – **Pg. 57**
- 9. Second/Final Budget Public Hearing:** Tuesday, September 17th, 5:05 PM – Marble Hall
- 10. Adjournment**

"Members of the public may speak for three minutes and may only speak once...unless waived by a majority vote of the commission." Persons who need accommodations in order to attend or participate in this meeting should contact the City Clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**This meeting will be held at the City Hall Auditorium 'Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing.**

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CITY OF KEY COLONY BEACH - BUDGET SUMMARY BY FUNDS
FY 2024-2025 - Proposed Budget

| REVENUE SUMMARY | | | | | | |
|---|---------------------|-------------------|-------------------|-------------------|------------------|---------------------|
| | GENERAL | BUILDING | ROAD | INFRASTRUCTURE | IMPACT | TOTAL |
| 311 Ad Valorem Taxes (97% collections) | 3,230,591 | | | | | 3,230,591 |
| 312 Sales & User Taxes | | | 39,500 | 396,172 | | 435,672 |
| 315 Communication Service Tax | 72,000 | | | | | 72,000 |
| 321 Occupational Licenses | 490,000 | | | | | 490,000 |
| 322 Building Permits | | 568,000 | | | | 568,000 |
| 331 Federal Grants | - | | | | | - |
| 334 State & Local Grants | | | | | | |
| 335 State Shared Revenues | 245,506 | | 9,500 | | | 255,006 |
| 337 Local Grants & County Gas Tax Share | 7,000 | | 22,312 | | | 29,312 |
| 347 Parks & Recreation | 37,000 | | | | | 37,000 |
| 349 Boat Trailer Parking | 74,000 | | | | | 74,000 |
| 351 Court and Code Violation Fines | 40,500 | | | | | 40,500 |
| 361 Interest Earnings/Misc Income | 225,000 | | 18,500 | 77,000 | | 320,500 |
| 363 Impact Fees | | | | | 9,915 | 9,915 |
| 369 Miscellaneous Revenue | 7,000 | | | | | 7,000 |
| 381 Internal Transfers | 125,000 | | | | | 125,000 |
| Use of Fund Reserves | 390,072 | 70,645 | 11,188 | 199,383 | 6,085 | 677,373 |
| TOTAL REVENUE | \$ 4,943,670 | \$ 638,645 | \$ 101,000 | \$ 672,555 | \$ 16,000 | \$ 6,371,870 |
| EXPENSE / DISBURSEMENT / TRANSFER SUMMARY | | | | | | |
| 511 Legislative/Commission Expenses | 161,762 | | | | | 161,762 |
| 513 Financial & Administration | 647,499 | | | | | 647,499 |
| 514 Legal Counsel | 182,000 | | | | | 182,000 |
| 515 Comprehensive Planning | 38,000 | | | | | 38,000 |
| 516 Judicial Codification | 5,000 | | | | | 5,000 |
| 519 City Hall | 204,108 | | | | | 204,108 |
| 521 Law Enforcement | 1,501,666 | | | | | 1,501,666 |
| 524 Protective Services | 258,606 | | | | | 258,606 |
| 526 Fire/EMS | 937,434 | | | | | 937,434 |
| 539 Public Works | 652,940 | | | | | 652,940 |
| 541 Roads & Street Facilities | | | 101,000 | | | 101,000 |
| 572 Parks & Recreation | 232,430 | | | | 16,000 | 248,430 |
| 575 Beautification | 13,000 | | | | | 13,000 |
| 582 Long Term Debt | | | | | | |
| 587 Additions to Equipment Reserves | 59,225 | | | 161,355 | | 220,580 |
| 588 Contingencies | 50,000 | | | | | 50,000 |
| 589 Roads, Parks, Police, Infrastructure | | | | 511,200 | | 511,200 |
| Additions to Fund Reserves | - | | | | | - |
| TOTAL EXPENSE/DIST/TRANSFER | \$ 4,943,670 | \$ 638,645 | \$ 101,000 | \$ 672,555 | \$ 16,000 | \$ 6,371,870 |

GENERAL FUND - REVENUE / EXPENSES RECAP

| | ACTUAL FY 2022-2023 | FISCAL YEAR 2024 | | BUDGET FY 2024-2025 |
|-----------------------------|------------------------|------------------|------------|------------------------|
| | | Budget | YTD Actual | |
| REVENUES | | | | |
| Millage 2.76 | | | | |
| 311-100 | 2,621,200 | 2,999,042 | 2,910,272 | 3,230,591 |
| Ad Valorem Tax | | | | |
| 315-100 | 77,318 | 80,797 | 38,524 | 72,000 |
| Communication Service Tax | | | | |
| 321-000 | 497,922 | 440,000 | 85,093 | 490,000 |
| 331-500 | 4,144 | - | - | - |
| 334-500 | 230 | - | - | - |
| 335-000 | 245,261 | 237,805 | 132,200 | 245,506 |
| 337-000 | 7,323 | 7,000 | 3,248 | 7,000 |
| 347-000 | 36,697 | 37,000 | 23,929 | 37,000 |
| 349-000 | 67,255 | 65,000 | 50,196 | 74,000 |
| 351-000 | 119,510 | 71,500 | 34,984 | 40,500 |
| 360-000 | - | - | - | - |
| 361-000 | 35,310 | 20,000 | 12,665 | 225,000 |
| 369-000 | 77,741 | 5,000 | 33,803 | 7,000 |
| 381-041 | - | - | - | - |
| 381-060 | 3,259 | 109,849 | 3,048 | 60,000 |
| Transfer from Building Fund | | | | |
| Transfer from Utility Fund | | | | |
| Total General Fund Revenues | | | | |
| Use of Reserves | | | | |
| Total General Fund Revenues | | | | |

Millage 2.76

GENERAL FUND - REVENUE / EXPENSES RECAP

| | | FISCAL YEAR 2024 | | | | BUDGET | |
|----------|--------------------------------------|------------------|---------|------------|-----------|--------------|--|
| | | ACTUAL | Budget | YTD Actual | 12 Mo Est | FY 2024-2025 | |
| | | FY 2022-2023 | | | | | |
| EXPENSES | | | | | | | |
| 511-000 | Legislative | | | | | | |
| | Commissioner Compensation | 66,912 | 80,534 | 38,270 | 65,606 | 79,622 | |
| | Election Expenses | - | 500 | - | - | 500 | |
| | Lobbyist Expenses | 48,000 | 51,600 | 13,000 | 22,286 | 57,600 | |
| | Other Commission Expenses | 9,014 | 33,890 | 7,823 | 13,411 | 24,040 | |
| | Total | 123,926 | 166,524 | 59,093 | 101,302 | 161,762 | |
| 513-000 | Finance & Administration | | | | | | |
| | Personnel Costs | 560,318 | 477,482 | 209,221 | 358,665 | 381,894 | |
| | Materials, Supplies, Services | 240,081 | 233,490 | 139,383 | 238,942 | 265,605 | |
| | Total | 800,399 | 710,972 | 348,604 | 597,607 | 647,499 | |
| 514-000 | Legal Counsel | 255,958 | 200,000 | 106,594 | 182,733 | 182,000 | |
| 515-000 | Comprehensive Planning | - | 43,000 | - | - | 38,000 | |
| 516-000 | Judicial | 6,146 | 5,000 | 2,125 | 3,643 | 5,000 | |
| 519-000 | City Hall | | | | | | |
| | Rental Expense & City Hall Maintena: | 77,657 | 65,000 | 91,024 | 156,041 | 15,750 | |
| | Maintenance/Supplies | 4,286 | 5,000 | 480 | 823 | 84,500 | |
| | Furniture & Equipment | - | 10,000 | 1,901 | 3,259 | - | |
| | Cleaning & Extermination | - | - | 325 | 557 | - | |
| | Utilities | 24,231 | 18,000 | 10,753 | 18,434 | 19,858 | |
| | Insurance | 59,204 | 97,000 | 56,142 | 96,243 | 84,000 | |
| | Total | 165,378 | 195,000 | 160,625 | 275,357 | 204,108 | |
| 521-000 | Law Enforcement | | | | | | |
| | Personnel Costs | 721,688 | 815,750 | 484,458 | 815,499 | 1,173,147 | |
| | Materials, Supplies, Services | 127,839 | 102,000 | 81,376 | 139,502 | 328,519 | |
| | Total | 849,527 | 917,750 | 565,834 | 955,001 | 1,501,666 | |
| 524-000 | Code Department | | | | | | |
| | Personnel Costs | 32,906 | 194,657 | 91,324 | 117,417 | 199,456 | |
| | Materials, Supplies, Services | - | 74,150 | 24,697 | 42,338 | 59,150 | |
| | Total | 32,906 | 268,807 | 116,021 | 159,754 | 258,606 | |
| 526-000 | Fire/EMS | 550,000 | 550,000 | 350,000 | 700,000 | 937,434 | |
| 539-000 | Public Works | | | | | | |
| | Personnel Costs | 386,039 | 455,584 | 250,863 | 430,051 | 518,728 | |
| | Materials, Supplies, Services | 67,743 | 88,880 | 78,974 | 135,384 | 134,212 | |
| | Total | 453,782 | 544,464 | 329,837 | 565,435 | 652,940 | |
| 572-000 | Parks & Recreation | 196,116 | 197,998 | 111,106 | 190,467 | 232,430 | |
| 575-000 | Beautification | 9,809 | 10,500 | 3,808 | 10,500 | 13,000 | |
| 587-000 | Reserves | | | | | | |
| | Police Vehicles | 5,000 | 5,000 | - | 5,000 | 5,000 | |
| | Golf Course Equipment | 2,000 | 2,000 | - | 2,000 | 2,000 | |
| | Police Boat | 3,000 | 3,000 | - | 3,000 | 3,000 | |
| | Boat Engine | 1,000 | 2,000 | - | 2,000 | 2,000 | |
| | Office Equipment computer, etc. | 1,500 | 21,725 | - | 21,725 | 21,725 | |
| | Street Broom & Hopper | 3,000 | 3,000 | - | 3,000 | 3,000 | |

GENERAL FUND - REVENUE / EXPENSES RECAP

| | ACTUAL FY 2022-2023 | FISCAL YEAR 2024 | | | BUDGET FY 2024-2025 |
|------------------------------------|------------------------|------------------|------------------|------------------|------------------------|
| | | Budget | YTD Actual | 12 Mo Est | |
| Pick Up Trucks PW | 2,000 | 2,000 | - | 2,000 | 2,000 |
| Tractor Series 855 | 3,000 | 1,500 | - | 1,500 | 1,500 |
| Mower Trimmer | 3,000 | 3,000 | - | 3,000 | 3,000 |
| Zero Turn Mower | 500 | 2,000 | - | 2,000 | 2,000 |
| Generator | 2,000 | 1,000 | - | 1,000 | 1,000 |
| Admin / Code Vehicles | - | 3,000 | - | 3,000 | 3,000 |
| Tractor Attachments | 1,500 | 1,000 | - | 1,000 | 1,000 |
| Roads Maint | - | 5,000 | - | 5,000 | 5,000 |
| Court Resurfacing | 4,000 | 4,000 | - | 4,000 | 4,000 |
| Total | 31,500 | 59,225 | - | 59,225 | 59,225 |
| | | | | | |
| Contingency Fund | 24,161 | 100,000 | - | - | 50,000 |
| Total General Fund Expenses | 3,466,702 | 3,969,240 | 2,153,647 | 3,801,024 | 4,943,670 |
| Addition to Reserves | 417,363 | 118,753 | 1,174,315 | 232,274 | - |
| Total | 3,884,065 | 4,087,993 | 3,327,962 | 4,033,298 | 4,943,670 |

588-000

| Fund: | General Fund |
|------------------|--|
| Division: | Commission |
| Revenues | |
| GL # | Description |
| 311-000 | Ad Valorem Taxes Millage = 2 2.76 @ 97% Collection Rate |
| | \$ 3,230,591 |
| 315-000 | Communication Service Tax Collected and distributed by the State of Florida based on cell, land, internet and cable taxes. |
| | 72,000 |
| 321-000 | Occupational Licenses Fees collected for Vacation Rentals, Long Term Rentals, and Commercial Businesses |
| | 490,000 |
| 331-500 | Federal Grants |
| | - |
| 335-000 | State Shared Revenues |
| 335-120 | Municipal Revenue Sharing - Average \$2,556. per month |
| 335-150 | Alcohol Beverage Tax |
| 335-180 | Half Cent Sales Tax - Average \$14,128. per month |
| | 41,963.20 1,625.00 201,918.00 |
| | 245,506 |
| 334-500 | State Grants |
| 337-000 | Local Grants |
| | 7,000 |
| 347-000 | Parks & Recreation |
| 347-230 | Golf Course Lease |
| 347-520 | Auditorium/Park Rentals |
| | 33,949 3,051 |
| | 37,000 |
| 349-000 | Boat Trailer Parking Long term and temporary parking fees. |
| | 74,000 |
| 351-000 | Court Cases |
| 351-100 | County Court Fines |
| 351-200 | Code Violations |
| 351-300 | Code Board Fines |
| | 500 40,000 - |
| | 40,500 |
| 361-000 | Interest Earnings |
| | 225,000 |
| 369-000 | Miscellaneous Revenue P & Z Variance requests, garage sale fees, gas tax refund, and other small deposit amounts |
| | 7,000 |

| | | | | |
|---|--|--------|---------|---------------------|
| 381-000 | Internal Transfers | | | |
| 381-041 | Transfer 10% from Infrastructure | - | | |
| | Transfer from Building Fund | 65,000 | | |
| 381-060 | ** Transfer from Utility Ft Fund | 60,000 | | |
| 381-060 | ** Transfer from Utility Fund - Public Works | - | 125,000 | |
| Total Budgeted Revenues - General Fund | | | | \$ 4,553,597 |

| | | |
|---------------------------------|-------------------------------|-------------------|
| Fund: | General Fund | |
| Division: | Commission | |
| Department | Legislative | |
| Account Code | 511 | |
| GL # | Description | |
| 511-100 | Commissioner Stipend | \$ 79,622 |
| 511-110 | Total Election Expenses | 500 |
| 511-145 | Telephone | 840 |
| 511-120 | Travel, Meetings, Conferences | 17,450 |
| 511-130 | Dues & Subscriptions | 2,750 |
| 511-140 | Miscellaneous | 3,000 |
| 511-150 | Lobbyist | 57,600 |
| TOTAL LEGISLATIVE BUDGET | | <u>\$ 161,762</u> |

| Department | Legislative | | | | | |
|--------------|--|-----------|--|-------------------------|--------------|-----------|
| Department # | 511 | | | | | |
| | | | | Computation/Explanation | | |
| 511-100 | Stipend | | | | | |
| | Mayor- | per month | | 1,552.04 | \$ 18,624.48 | |
| | Commissioner x4 | | | 1,162.27 | \$ 55,788.96 | |
| | COLA | | | 7.00% | 5,208.94 | \$ 79,622 |
| 511-110 | Election Expenses | | | | 500.00 | 500 |
| 511-145 | Telephone (Mayor's cell phone) | | | \$70 mo./ | | 840 |
| 511-120 | Travel Conferences & Meetings | | | | | |
| | League of Cities Annual Meeting | | | | | |
| | Lodging | | | | 1,500.00 | |
| | Meals | | | | 1,000.00 | |
| | Registration | | | | 500.00 | |
| | Mileage @ IRS Rate | | | | 650.00 | |
| | Florida Keys Days - Tallahassee, FL | | | | | |
| | Lodging | | | | 3,000.00 | |
| | Meals | | | | 2,500.00 | |
| | Travel | | | | 3,000.00 | |
| | Tallahassee Travel - Cabinette and State Officials Meeting | | | | | |
| | Airfare | | | | 2,200.00 | |
| | Lodging | | | | 1,600.00 | |
| | Rental Cars | | | | 500.00 | |
| | Meals | | | | 1,000.00 | |
| | | | | | | 17,450 |
| 511-130 | Dues & Subscriptions | | | | | |
| | Marathon Chamber of Commerce | | | | 250.00 | |
| | Microsoft Office (Commission) | | | | 500.00 | |
| | Florida Keys Day Sponsorship | | | | 1,000.00 | |
| | Florida League of Cities | | | | 500.00 | |
| | Florida League of Mayors | | | | 500.00 | |
| | | | | | | 2,750 |
| 511-140 | Miscellaneous | | | | | |
| | This items covers items such as business cards, commissioner ID's, | | | | | 3,000 |
| 511-150 | Lobbyist | | | | | |
| | Monthly Retainer - \$4500 x 12 Months | | | | 54,000 | |
| | Travel & Incidental Expenses | | | | 3,600 | |
| | | | | | | 57,600 |
| | Total Legislative Expenses | | | | \$ 161,762 | |

| | | | |
|--|--|-------------------|--|
| Fund: | General Fund | | |
| Division: | Commission | | |
| Department | Financial & Administration | | |
| Account Code | 513 | | |
| GL # | Description | | |
| 513-010 | Salaries | \$ 256,874 | |
| 513-011 | Overtime | 3,000 | |
| 513-020 | Payroll Taxes | 25,643 | |
| 513-030 | Retirement Benefits | 24,483 | |
| 513-022 | 457(b) City Contribution for Employees | 4,500 | |
| 513-039 | Medical Deductible | 4,500 | |
| 513-040 | Group Health/Life Insurance & ADD | 53,856 | |
| 513-040 | Dental & ST Disability | 8,039 | |
| 513-041 | Workers Compensation | 1,000 | |
| Total Personnel Costs | | \$ 381,894 | |
| 513-045 | Consultant Agreements | 15,000 | |
| 513-047 | Temp Help | 1,000 | |
| 513-050 | Telephone | 4,800 | |
| 513-060 | Office Supplies/Operating Supplies | 8,500 | |
| 513-065 | Computer Equipment & Repair | 45,475 | |
| 513-070 | Postage & Freight | 1,800 | |
| 513-080 | Dues & Subscriptions | 13,000 | |
| 513-090 | Travel | 15,250 | |
| 513-100 | Administrator Misc Expense | 2,000 | |
| 513-110 | Copy Machine Rent/Supplies | 3,000 | |
| 513-130 | Miscellaneous Expenses | 4,000 | |
| 513-140 | Accounting Administration | 100,600 | |
| 513-150 | Vehicle Maint /Fuel | 3,000 | |
| 513-160 | Education Reimbursement | 3,000 | |
| 513-170 | Disaster Preparation Expenses | 3,000 | |
| 513-200 | Liability Insurance | 42,180 | |
| Total Materials, Supplies, Services | | 265,605 | |
| Total Budget | | \$ 647,499 | |
| Department Description | | | |

Fund: General Fund
Division: Commission
Department Financial & Administration
Expense Account Code 513

| | Computation/Explanation | | | |
|---------|---|------------------------------|----------|------------|
| 513-010 | Salaries | | | |
| | City Clerk | | | |
| | Deputy Clerk & Utility Clerk (25% General/75% Sewer) | Hrly Rate | 40.86 \$ | 84,988.80 |
| | Administrative Assistant (see Code Section) | Hrly Rate | 34.00 \$ | 17,680.00 |
| | Administrative Assistant | Hrly Rate | 30.00 \$ | 62,400.00 |
| | | | | |
| | | | \$ | 165,068.80 |
| * | 7% COLA | | \$ | 11,554.82 |
| | | | | |
| | Salaries - Sub-total | | | \$ 176,624 |
| | | | | |
| | City Administrator | Hrly Rate (25 hrs per week) | 57.69 \$ | 75,000.00 |
| | | | | |
| * | 7% COLA | | \$ | 5,250.00 |
| | | | | |
| | City Administrator Salary | | | \$ 80,250 |
| 513-011 | Overtime | | | 3,000 |
| 513-020 | Payroll Taxes 7.65% (6.20% FICA, 1.45% Medicare) | | | 25,643 |
| 513-030 | Retirement Benefits - City Contribution | | | |
| | 13.63% for Regular Class Employees | | | 24,483 |
| | 34.52% for Senior Management | | | - |
| 513-022 | 457(b) City Contribution for Employees (\$1,500 Max per Employee) | | | |
| | \$ 1,500.00 | | | 4,500 |
| 513-039 | Medical Deductible (Admin) | | | 4,500 |
| 513-040 | Medical Insurance | | | |
| | Health Insurance Premium - Administrative Staff | 1,568.92 / each mo | | 37,654 |
| | Life/AD&D Disability Premium - Adm. Staff 2 | 7.00 / each mo | | 168 |
| | | | | 53,856 |
| 513-040 | Dental Insurance | 419.28 Per Year Per Employee | | 839 |

| | | |
|---------|-----------------------|--------|
| 513-041 | Workers Compensation | 1,000 |
| 513-040 | Short Term Disability | 7,200 |
| 513-045 | Consultant services | 15,000 |
| 513-047 | Temp Help | 1,000 |

| | | | |
|---------|--|-----------|--------|
| 513-050 | Telephone | | 4,800 |
| 513-060 | Office Supplies/Operating Supplies | | 8,500 |
| 513-065 | Computer Equipment & Repair | | |
| | New Hardware | 5,000.00 | |
| | KCS Maintenance Contract | 12,000.00 | |
| | Webmaster Services | 8,400.00 | |
| | Annual Internet Renewals | 1,375.00 | |
| | QuickBooks | 3,500.00 | |
| | Citizen Serve 1/3 | 4,200.00 | |
| | Equipment (Server, TV for M.H., battery backups, switches, firewall, etc) | 11,000.00 | |
| | | | 45,475 |
| 513-070 | Postage & Freight | | 1,800 |
| 513-080 | Dues & Subscriptions | | |
| | ADP | 4,900.00 | |
| | Florida Association of City Clerks | 300.00 | |
| | International Association of City Clerks | 350.00 | |
| | Monroe County Clerks Association | 200.00 | |
| | ICMA | 2,000.00 | |
| | Social media backup | 5,000.00 | |
| | Iberia Bank Visa Annual Fee | 100.00 | |
| | Amazon Prime | 150.00 | |
| | | | 13,000 |
| 513-090 | Travel | | |
| | Annual Clerks Conference/Florida League of Cities/Florida Keys Days/ICMA | | |
| | Transportation | 2,000.00 | |
| | Lodging | 2,750.00 | |
| | Meals | 2,600.00 | |
| | Registration | 2,100.00 | |
| | Mileage (IRS Rate) | 2,300.00 | |
| | Tallahassee Travel - State Meetings Admin | | |
| | Airfare | 1,000.00 | |
| | Lodging | 2,000.00 | |
| | Per Diem | 500.00 | |
| | | | 15,250 |
| 513-100 | Misc. Administrator Expense (rep city at events) | 2,000.00 | 2,000 |
| 513-110 | Copy Machine Rent/Supplies \$200. per month x 12 months | | 3,000 |
| 513-130 | Miscellaneous Expense Includes , new employee drug screens, labels for boat trailers, employee ID's, & other tributes and such expenses that do not fit in to other categories. | | 4,000 |

| | | | |
|---------|--|------------------|----------------|
| 513-140 | Accounting Administration | | |
| | Bishop, Rosasco Contract - (\$200 per month paid by UB) | 82,600.00 | |
| | Julio Buzzi, CPA - Annual Audit (40% of \$30,000 pd by UB) | <u>18,000.00</u> | |
| 513-150 | Admin maint /fuel | | 100,600 |
| 513-160 | Training / Education | | 3,000 |
| 513-170 | Disaster Preparation Expenses | | 3,000 |
| 513-200 | Liability Insurance FMIT | | <u>42,180</u> |
| | Total Financial & Administrative Expense | \$ | <u>647,499</u> |

Fund: General Fund
Division: Commission
Department: Legal Counsel
Account Code: 514

| GL # | Description | |
|--------------------|-------------------|------------------|
| 514-010 | Legal Fees | \$175,000 |
| 514-020 | Legal Advertising | 7,000 |
| Total Legal Budget | | <u>\$182,000</u> |

Fund: General Fund
Division: Commission
Department: Comprehensive Planning
Account Code: 515

| GL # | Description | |
|---------|--------------------------------------|------------------|
| 515-020 | Planning Consultant - LaRue Planning | \$ 35,000 |
| 515-030 | Cost of Variance/Amendment | 2,000 |
| 515-040 | Comp. Land Use Plan | 1,000 |
| | | <u>\$ 38,000</u> |

Fund: General Fund
Division: Commission
Department Judicial
Account Code 516

| GL # | Description | |
|-------------------------|------------------------|-----------------|
| 516-010 | Ordinance Codification | \$ 5,000 |
| Total Judicial Expenses | | <u>\$ 5,000</u> |

Fund: General Fund
Division: Commission
Department: City Hall
Account Code: 519

| GL # | Description | |
|-------------------------------|---------------------------------|-------------------|
| 519 | Temporary City Hall Facilities | \$ 15,750 |
| 519 | Building Maintenance & Supplies | 84,500 |
| 519 | Utilities | 19,858 |
| 519 | Insurance | 84,000 |
| Total City Hall Budget | | \$ 204,108 |

Fund: General Fund
Division: Commission
Department: City Hall
Expense Account Code: 519

Computation/Explanation

| | | | | |
|---------|------------------------------------|--------------------|--------|----------------|
| 519-000 | Temporary City Hall Facilities | | | |
| | Monthly Rental - Police Department | see police section | | |
| | Monthly Rental - City Hall | \$ | 15,750 | 15,750 |
| 519-020 | Building Maintenance | | | 15,000 |
| 519-021 | City Hall Repairs - continued | | | 68,000 |
| 519-040 | Cleaning and Extermination | | | 1,500 |
| 519-XXX | Utilities | | | |
| 519-080 | Electricity | | 15,206 | |
| 519-090 | Water - City Hall & City Park | | 2,200 | |
| 519-110 | Storm Water - 20 lots @ \$80. each | | 1,600 | |
| 519-100 | Sewer - \$213.00 per quarter | | 852 | |
| | | | | 19,858 |
| 519-XXX | Insurance | | | |
| 519-120 | Fire Insurance & Extended Coverage | | 67,000 | |
| 519-140 | Flood Insurance | | 17,000 | |
| | | | | 84,000 |
| | Total City Hall Expense | | | <u>204,108</u> |

| | | | |
|---------------------|---|----------------|------------------|
| Fund: | General Fund | | |
| Division: | Commission | | |
| Department | Law Enforcement | | |
| Account Code | 521 | | |
| GL # | Description | | |
| 521-010 | Salaries | 639,194 | |
| 521-020 | Overtime | 20,000 | |
| 521-22 | 457(b) City Contribution for Employees (\$1,500 Max per Employee) | 10,500 | |
| 521-025 | Incentive Pay | 9,360 | |
| 521-026 | Wellness Award (5 eligible) | 5,000 | |
| 521-010 | Payout of unused vacation pay (500 hour cap, per eligible employee) | 22,721 | |
| 521-030 | Payroll Taxes | 53,265 | |
| 521-039 | Medical Deductible (police) | 10,500 | |
| 521-040 | Retirement Benefits | 219,219 | |
| 521-050 | Medical Coverage | 134,653 | |
| | Dental & ST Disability | 30,435 | |
| | Statutory Insurance Coverage for Police | 300 | |
| 521-065 | Workers Compensation | 18,000 | |
| | Total Personnel Costs | | 1,173,147 |
| 521-070 | Gas and Repairs | 22,000 | |
| 521-075 | Computer Equipment, Repair & Warranty | 3,000 | |
| 521-080 | Miscellaneous | 216,519 | |
| 521-090 | Dues and Subscriptions | 10,000 | |
| 521-095 | Conference Expenses | 4,000 | |
| 521-120 | Telephone | 6,000 | |
| 521-140 | Patrol Boat | 5,000 | |
| 521-170 | Contract Services | 15,000 | |
| 521-160 | Uniform Replacement | 6,000 | |
| 521-190 | Office Trailer Rent | 10,000 | |
| 521-200 | Ins. Lib,Auto, Auto damage | 8,000 | |
| 521-220 | Legal Fees | 3,000 | |
| 521-550 | New Hire Expenses | 20,000 | |
| | Total Materials, Supplies, Services | 328,519 | |
| | Total Law Enforcement Budget | | 1,501,666 |

Fund: General Fund
Division: Commission
Department: Law Enforcement
Expense Account Code: 521

Computation/Explanation

| | | | | | |
|---|---|-----------|-------|----|------------|
| 521-010 Salaries | 2184 hours | | | | |
| | Police Chief | Hrly Rate | 66.90 | \$ | 139,156.16 |
| | Police Supervisor | Hrly Rate | 39.27 | | 85,765.68 |
| | Patrol Officer | Hrly Rate | 34.74 | | 75,867.79 |
| | Patrol Officer | Hrly Rate | 34.04 | | 74,338.66 |
| | Patrol Officer | Hrly Rate | 35.26 | | 77,012.54 |
| | Patrol Officer | Hrly Rate | 33.58 | | 69,852.64 |
| | Patrol Officer | Hrly Rate | 33.58 | | 69,852.64 |
| | | | | \$ | 591,846 |
| * 8% % Cost of Living Adjustment | | | | | |
| | | | | | 47,348 |
| 521-020 | Overtime | | | | 20,000 |
| | Overtime is mandatory at certain times of the year. Key Colony Beach Day, Christmas Boat Parade, Additional Boat Patrols the 3rd & 4th weeks of July (Mini-season) and New Years Eve. Hurricane coverage, if necessary. This also covers officers working holidays. | | | | |
| 521-022 | 457(b) City Contribution for Employees (\$1,500 Max per Employee) | | | | |
| | | | | | 10,500 |
| 521-025 | Incentive Pay | | | | 9,360 |
| | Paid to each officer, based on additional law enforcement courses, mandated by FL Statue 943.22 | | | | |
| 521-026 | Wellness Award (5 eligible) | | | | 5,000 |
| 521-010 | Payout of unused vacation pay (500 hour cap, per eligible employee) | | | | 22,721 |
| 521-030 Payroll Taxes | 7.65% (6.20% FICA, 1.45% Medicare) | | | | |
| | | | | | 53,265 |
| 513-030 Retirement Benefits - City Contribution | 32.79% for Special Risk Employees | | | | |
| | | | | | 219,219 |
| 513-039 | Medical Deductible (police) | | | | 10,500 |
| 521-050 | Medical Insurance | | | | |

| | | | | | |
|---|-----|-------------|-------------|-----------|---------------------|
| Healthy Insurance Premium | | 7 employees | \$ 1,568.92 | Per Month | 131,789.28 |
| Life/AD&D/Disability Premium | | 34.09/month | 6 employees | | 2,863.56 |
| | | | | | <hr/> |
| 521-050 Dental Insurance | | 419.28/year | 7 employees | | 134,653 |
| 521-050 Short Term Disability | | | | | 2,935 |
| 521-065 Workers Compensation | 3.5 | | | | 27,500 |
| 521-060 Statutory Insurance Coverage For Police | | | | | 18,000 |
| 521-070 Gas & Repairs | | | | | 300 |
| Gas averages about \$600. per month for the Police Department (\$600 x 12 = \$7,200) with the remaining balance in this line item designated for vehicle maintenance and repairs. | | | | | 22,000 |
| 521-075 Computer Equipment, Repair & Warranty | | | | | 3,000 |
| This covers the computers and printers, and associated supplies, in the office and in the patrol cars. | | | | | |
| 521-080 Miscellaneous | | | | | 216,519 |
| Includes ammunition, medical supplies, traffic cones and other expenses that do not fit into other categories. | | | | | |
| 521-085 Software Lexpol | | | | | 10,000 |
| 521-095 Conference Expenses | | | | | 4,000 |
| Training not offered in Monroe County and the Annual Police Chief Training Conference. | | | | | |
| 521-120 Telephone | | | | | 6,000 |
| Office phone and Chief's cell | | | | | |
| 521-140 Patrol Boat | | | | | 5,000 |
| Boat expenses including everything from life jackets to maintenance, not including fuel. | | | | | |
| 521-160 Uniform Replacement | | | | | 6,000 |
| Replacement costs of issued equipment like duty belts, holsters, jackets, etc. | | | | | |
| 521-170 Contract Police Services | | | | | 15,000 |
| Boat patrol, MCSO coverage | | | | | |
| 521-190 Office trailer , water,electric, | | | | | 10,000 |
| 521-200 Insurance Lib,Auto,Auto Damage | | | | | 8,000 |
| 521-220 Legal Fees | | | | | 3,000 |
| 521-550 Training (current and new hires) | | | | | 20,000 |
| Total Law Enforcement Budget | | | | | <hr/> |
| | | | | | \$ 1,501,666 |

| | | | |
|--|--|---------|------------|
| Fund: | General Fund | | |
| Division: | Commission | | |
| Department | Protective Services (Code Department) | | |
| Account Code | 524 | | |
| GL # | Description | | |
| 254-040 | Salaries | 121,830 | |
| 524-042 | Payroll Taxes | 8,710 | |
| 524-043 | Overtime | 1,000 | |
| 524-045 | Retirement Benefits | 15,655 | |
| 524-050 | Medical Coverage | 37,822 | |
| 524-050 | Dental & ST Disability | 7,439 | |
| 524-022 | 457 (b) City Contrib | 3,000 | |
| 524-039 | Medical Deductible | 3,000 | |
| 524-052 | Workers Compensation | 1,000 | |
| Total Personnel Costs | | | 199,456 |
| 524-010 | Temp Help Vacation Inspections | 25,000 | |
| 524-020 | Advertising | 1,000 | |
| 524-060 | Dues & sub. | 200 | |
| 524-065 | Telephone | 2,000 | |
| 524-070 | Miscellaneous | 500 | |
| 524-075 | Citizen Serve/ rental Software | 24,000 | |
| 524-200 | Insurance | 1,800 | |
| 524-080 | Vehicle Maint/Fuel | 4,000 | |
| 524-090 | Vehicle Insurance | 650 | |
| Total Materials, Supplies, Services | | | 59,150 |
| Total Protective Services Budget | | | \$ 258,606 |

| | | |
|---|--|-------------------|
| 524-065 | Telephone Cell, office telephone, Ipad | 2,000 |
| 524-070 | Miscellaneous Expenses Includes camera cards, ink cartridges, inspection forms and other expenses that do not not fit into other categories. | 500 |
| 524-075 | Citizenserve Software/ Rentalscape Program Web-based program for Code Enforcement, Building Permits and Inspections | 24,000 |
| 524-080 | Vehicle Insurance | 650 |
| 524-090 | Vehicle Maint /Fuel | 4,000 |
| Total Protective Services Budget | | \$ 258,606 |

| | |
|--|-------------------------------------|
| Fund: | General Fund |
| Division: | Commission |
| Department | Fire Services/EMS |
| Account Code | 526 |
| GL # | Description |
| 526-010 | Fire Services/EMS Ambulance Expense |
| | \$ 937,434 |
| Fire Protection along with Emergency and Ambulance Services are provided under contract with the City of Marathon. | |

Fund: General Fund
Division: Commission
Department: Public Works
Expense Account Code: 539

| GL # | Description | |
|---------|--|---------|
| 539-010 | Salaries | 313,014 |
| 539-011 | Overtime | 6,500 |
| 539-020 | Payroll Taxes | 24,443 |
| 539-022 | 457(b) City Contribution for Employees | 6,000 |
| 539-030 | Retirement Benefits | 43,550 |
| 539-039 | Medical Deductible | 6,000 |
| 539-040 | Medical Coverage | 75,644 |
| 539-040 | Short Term Disability | 12,900 |
| 539-040 | Dental Insurance | 1,677 |
| 539-101 | Workers Compensation | 29,000 |

518,728

Total Personnel Costs

| | | |
|---------|---------------------------------|--------|
| 539-045 | Vehicle Insurance | 2,000 |
| 539-050 | Equipment Repairs | 13,000 |
| 539-065 | Telephone | 1,200 |
| 539-070 | Vehicle Fuel | 8,000 |
| 539-080 | Maintenance Supplies | 25,000 |
| 539-085 | Tool Purchases | 3,000 |
| 539-200 | Dumpster Service | 14,000 |
| 539-510 | Service Bldg. - Maintenance | 16,000 |
| 539-520 | Service Bldg. - Electricity | 1,200 |
| 539-530 | Service Bldg. - Water | 600 |
| 539-540 | Service Bldg. - Sewer | 852 |
| 539-550 | Service Bldg. - Fire Insurance | 6,000 |
| 539-555 | Lib Insurance | 5,360 |
| 539-560 | Service Bldg. - Flood Insurance | 13,000 |
| 539-630 | Capital Outlay - Equipment | 25,000 |

134,212

Total Materials, Supplies, Services

Total Public Works Budget

652,940

| | | |
|---------|--|--------|
| 539-200 | Dumpster Services Golf Course, City property, Maintenance Bldg., Parks, City Hall Property garbage & yard waste. | 14,000 |
| 539-510 | Service Bldg. - Maintenance | 16,000 |
| 539-520 | Service Bldg. - Electricity | 1,200 |

| | | |
|----------------------------------|---------------------------------|-------------------|
| 539-030 | Service Bldg. - Water | 600 |
| 539-540 | Service Bldg. - Sewer | 852 |
| 539-550 | Service Bldg. - Fire Insurance | 6,000 |
| 539-555 | Lib. Ins | 5,360 |
| 539-560 | Service Bldg. - Flood Insurance | 13,000 |
| 539-630 | Capital Outlay - Equipment | 25,000 |
| Total Public Works Budget | | \$ 652,940 |

| Fund: | General Fund |
|---------------------|---|
| Division | Commission |
| Department | Parks & Recreation |
| Account Code | 572 |
| GL # | Description |
| | City Parks - ReUse Water |
| | \$ 60,000 |
| | City Parks - Water & Sewer |
| | 17,902 |
| | City Parks - Electricity |
| | 5,028 |
| | City Parks - Utilities |
| | \$ 82,930 |
| 572-018 | Buoys |
| | 5,000 |
| 572-021 | City Parks Improvements |
| | 20,000 |
| 575-020 | City Parks Maintenance |
| | 22,000 |
| 572-022 | City Parks Miscellaneous |
| | 5,000 |
| 575-080 | City Parks - Contract Maintenance |
| | 75,000 |
| 572-040 | City Parks - Tennis/Pickle Ball Maintenance |
| | 5,000 |
| | 107,000 |
| 572-050 | Golf Course Improvements/Maintenance |
| | 7,000 |
| | City Parks Insurance |
| | 7,500 |
| | City Parks RE Taxes |
| | 3,000 |
| | Total City Parks Budget |
| | \$ 232,430 |

| Fund: | General Fund | | |
|--------------|--|-------------------------|--------|
| Division | Commission | | |
| Department | Parks & Recreation | | |
| Account Code | 572 | Computation/Explanation | |
| 572-009 | City Entrance Parks - Water | | 6,000 |
| 572-011 | 7th Street Playground - Water & Sewer | | 1,400 |
| 572-012 | 7th Street Playground - Electric | | 600 |
| 572-018 | Buoys | | 5,000 |
| 572-020 | City Parks Maintenance | | 22,000 |
| 575-080 | City Parks - Contract Maintenance | | 75,000 |
| 572-021 | City Parks - Improvements | | 20,000 |
| 572-022 | City Parks Miscellaneous Asphalt repairs, treatments for waterfall, white fly treatment, brick paver repairs and expenses that do not fit into other categories. | | 5,000 |
| 572-023 | City Parks Reuse Water | | 60,000 |
| 572-040 | Tennis/ Pickle Ball Court Maintenance | | 5,000 |
| 572-041 | Tennis Courts - Electricity | | 1,140 |
| 572-050 | Golf Course Improvements/Maintenance | | 7,000 |
| 572-052 | Golf Course RE Taxes | | 3,000 |
| 572-053 | Golf Course Pro Shop Insurance/Park Lib. (Flood and Fire) | | 7,500 |
| 572-054 | Golf Course Sewer | | 852 |
| 572-061 | City Hall Park - Electricity | | 600 |
| 572-070 | Gazebo Park - Water | | 650 |
| 572-071 | Gazebo Park - Electric | | 720 |
| 572-072 | East Side Park - Water | | 6,000 |
| 572-073 | East Side Park - Electric | | 636 |

| | | |
|--------------------------------|-------------------------------|-------------------|
| 572-074 | Sunset Park - Water | 3,000 |
| 572-075 | Sunset Park - Electricity | 792 |
| 572-076 | Waterfront Park - Electricity | 540 |
| Total City Parks Budget | | \$ 232,430 |

Fund:
Division:
Department:
Account Code

General Fund
 Commission
 Beautification

575

| GL # | Description | |
|------------------------------------|---------------------------------|------------------|
| 575-030 | Maintenance | \$ 3,000 |
| 575-040 | Plantings | 3,000 |
| 575-050 | Holiday Supplies | 5,000 |
| 575-052 | Holiday Special Event Insurance | 2,000 |
| Total Beautification Budget | | \$ 13,000 |

Fund: General Fund
Division: Commission
Department: Reserves
Code: 587

| GL # | Description | |
|------------------------------|---|------------------|
| 587-020 | Police Vehicles | \$ 5,000 |
| 587-050 | Golf Course Equipment | 2,000 |
| 587-100 | Police Boat | 3,000 |
| 587-100 | Boat Engines | 2,000 |
| 587-110 | Office Equipment - phones, Computers, printer | 21,725 |
| 587-110 | Admin / Code Vehicles | 3,000 |
| 587-120 | Street Broom Hopper | 3,000 |
| 587-030 | Pick Up Trucks PW | 2,000 |
| 587-030 | Tractor Series 855 | 1,500 |
| 587-030 | Mower Trimmer | 3,000 |
| 587-030 | Zero Turn Mower | 2,000 |
| 587-030 | Generator | 1,000 |
| 587-030 | Tractor Attachments | 1,000 |
| 587-124 | Recreation - Resurface Courts | 4,000 |
| 587-125 | Roads Maint. | 5,000 |
| Total Reserve Funding | | \$ 59,225 |

Fund: General Fund
Division: Commission
Department: Contingency
Account Code: 588

| GL # | Description | |
|---------------------------------|--------------------|------------------|
| 588-010 | Contingency | \$ 25,000 |
| 588-000 | Hurricane Expenses | 25,000 |
| Total Contingency Budget | | \$ 50,000 |

Description

Contingency typically addresses items not anticipated in other budget line items. Examples can include the cost to maintain private property neglected or ignored by the owners

Hurricane - Small -- Funds clean-up after storm events not reimbursed by FEMA.

BUILDING DEPARTMENT FUND

| Acct. No. | REVENUES | ACTUAL FY 2022-2023 | FISCAL YEAR 2023 - 2024 | | BUDGET FY 2024-2025 |
|-----------|-------------------------------|------------------------|-------------------------|------------|------------------------|
| | | | Budget | YTD Actual | |
| 322-010 | Building Permits | 528,691 | 498,105 | 538,036 | 807,054 |
| 322-031 | Building Permit Training Fees | 1,213 | | 7,641 | 11,462 |
| 366-140 | Interest Income | - | | 664 | 1,138 |
| 369-100 | Miscellaneous Income | 2,010 | | 2,512 | 3,768 |
| | TOTAL | \$ 531,914 | \$ 498,105 | \$ 548,853 | \$ 823,422 |
| | Use of Fund Reserves | - | - | - | 70,645 |
| | Total building Fund Revenues | \$ 531,914 | \$ 498,105 | \$ 548,853 | \$ 823,422 |
| | | | | | \$ 638,645 |
| Acct. No. | EXPENSES | | | | |
| 514-010 | Legal Fees | 27,768 | | 30,175 | 45,263 |
| 524-040 | Salaries | 174,288 | 292,315 | 155,828 | 233,742 |
| 524-042 | Payroll Taxes | 12,562 | 24,215 | 12,539 | 18,809 |
| 524-043 | Overtime | 456 | 1,000 | 1,208 | 1,812 |
| 524-045 | Retirement Benefits | 17,574 | 39,522 | 21,343 | 32,015 |
| 524-050 | Medical Coverage & Benefits | 28,720 | 63,080 | 31,614 | 47,421 |
| 524-055 | Contingency | - | 2,000 | - | - |
| 524-052 | Workers Compensation | 8,155 | 10,614 | 5,346 | 8,019 |
| 524-010 | Inspection Fees - Other | - | 1,000 | - | - |
| 524-020 | Advertising | - | 1,000 | - | - |
| 524-060 | Conference Expenses | 7,671 | 7,000 | 1,560 | 2,340 |
| 524-047 | Liability Insurance | - | 5,360 | - | - |
| 524-065 | Telephone | 3,049 | 4,000 | 1,629 | 2,444 |
| 524-070 | Miscellaneous | 4,363 | 3,000 | 7,137 | 10,706 |
| 524-075 | Citizen Serve Software | 11,981 | 10,000 | 10,230 | 10,230 |
| 524-080 | Vehicle Maint/fuel | 2,932 | 12,000 | 2,133 | 3,200 |
| 524-090 | Vehicle Insurance | - | 2,000 | - | - |
| 524-311 | Professional Services | 7,560 | - | - | - |
| 524-602 | Capital Outlay - vehicle | - | - | - | - |
| | Transfer to General Fund | 90,895 | 15,000 | - | - |
| | TOTAL | 397,974 | 493,105 | 280,742 | 430,997 |
| | Addition to Fund Reserves | 133,940 | 5,000 | 268,111 | 392,424 |
| | Total Building Fund | 531,914 | \$ 498,105 | 548,853 | 823,422 |
| | | | | | \$ 638,645 |

| | |
|------------------|--|
| Fund: | Building Department Fund |
| Division: | Building |
| Revenues | |
| GL # | Description |
| 322-000 | Building Permits |
| | Fees collected for new buildings, additions and alterations. |
| | 568,000 |

| | | | |
|--|-------------------------------|--|-------------------|
| Fund: | | General Fund | |
| Division: | | Commission | |
| Department | | Protective Services (Building Department) | |
| Account Code | | 524 | |
| GL # | Description | | |
| 254-040 | Salaries | \$ 272,850 | |
| 524-042 | Payroll Taxes | 20,873 | |
| 524-043 | Overtime | 1,000 | |
| 524-045 | Retirement Benefits | 39,522 | |
| 524-022 | 457 b Contribution | 4,500 | |
| 524-039 | Medical Deductible | 4,500 | |
| 524-050 | Medical Coverage | 69,391 | |
| 524-052 | Workers Compensation/ st/d | 7,649 | |
| Total Personnel Costs | | | \$ 420,285 |
| 514-010 | Legal Fees | 45,000 | |
| 524-055 | Contingency | 2,000 | |
| 524-010 | Inspection Fees - Other | 1,000 | |
| 524-020 | Advertising | 1,000 | |
| 524-047 | Insurance | 5,360 | |
| 524-060 | Conference Expenses | 14,000 | |
| 524-065 | Telephone | 4,000 | |
| 524-070 | Miscellaneous | 10,000 | |
| 524-075 | Citizen Serve Software | 15,000 | |
| 524-080 | Vehicle Maint/Fuel | 12,000 | |
| 524-050 | Office Trailer,water,electric | 65,000 | |
| 524-090 | Vehicle Insurance | 2,000 | |
| 524-311 | Professional Services | 4,000 | |
| 524-600 | Capital Outlay - Vehicles | 38,000 | |
| Total Materials, Supplies, Services | | | 218,360 |
| Total Protective Services Budget | | | \$ 638,645 |

| | | |
|---------|---|-------------------|
| 524-065 | Telephone | 4,000 |
| | Includes Office Telephone and Cell Phone Charges for the Bldg. Off. & the Asst. | |
| 524-070 | Miscellaneous Expenses | 10,000 |
| | Includes camera cards, ink cartridges, inspection forms and other expenses that do not not fit into other categories. | |
| 524-075 | Citizenserve Software Program | 15,000 |
| | Web-based program for Code Enforcement, Building Permits and Inspections | |
| 524-080 | Vehicle Insurance | 2,000 |
| 524-090 | Vehicle Maint /Fuel | 12,000 |
| 524-311 | Professional Services | 4,000 |
| 524-600 | Capital Outlay - Vehicles | 38,000 |
| | Total Protective Services Budget | \$ 638,645 |

ROAD RESERVE FUND

| Acct. No. | REVENUES | ACTUAL FY 2022-2023 | FISCAL YEAR 2023 - 2024 | | | BUDGET FY 2024-2025 |
|---------------------------|------------------------------------|------------------------|-------------------------|------------|-----------|------------------------|
| | | | Budget | YTD Actual | 12 Mo Est | |
| 312-410 | Local Option Gas Tax | \$19,958 | \$ 55,000 | \$7,749 | \$13,284 | \$ 20,000 |
| 312-420 | New Local Option Gas Tax | 26,004 | 15,000 | 11,222 | 19,238 | 19,500 |
| 337-401 | Gas Tax Share - Monroe County | 22,312 | 9,800 | 16,734 | 22,312 | 22,312 |
| 335-122 | Revenue Sharing - 8th Cent Tax | 11,730 | 4,000 | 5,554 | 9,521 | 9,500 |
| 361-000 | Interest Income | 9,855 | 200 | 10,753 | \$18,434 | 18,500 |
| 361-125 | Grant To Cover Road Data Gathering | | 42,500 | - | - | - |
| TOTAL | | 89,859 | 126,500 | 52,012 | 82,789 | 89,812 |
| Use of Fund Reserves | | | | | | 11,188 |
| Total Road Fund Revenues | | \$ 89,859 | \$ 126,500 | \$ 52,012 | \$ 82,789 | \$ 101,000 |
| Acct. No. | EXPENSES | | | | | |
| 541-000 | Road & Street Facilities | 36,638 | 126,500 | 21,985 | 32,978 | 101,000 |
| 587-000 | Reserves | - | - | - | - | - |
| TOTAL | | 36,638 | 126,500 | \$21,985 | \$32,978 | \$ 101,000 |
| Addition to Fund Reserves | | 53,221 | - | 30,027 | 49,811 | - |
| Total Road Fund | | \$ 89,859 | \$ 126,500 | \$2,012 | \$2,789 | \$ 101,000 |

| | | | |
|--|---|-----------|---------------|
| Fund: | ROAD RESERVE FUND | | |
| Division: | Commission | | |
| REVENUES | | | |
| GL # | Description | | |
| 312-410 | Local Option Gas Tax Collected and distributed by the State of Florida | \$ | 20,000 |
| 312-420 | New Local Option Gas Tax Collected and distributed by the State of Florida | | 19,500 |
| 337-401 | Gas Tax Share - Monroe County Collected and distributed by Monroe County | | 22,312 |
| 335-122 | Revenue Sharing - 8th Cent Collected and distributed by State of Florida | | 9,500 |
| 361-130 | Interest Income | | 18,500 |
| Total Road Reserve Fund Revenue | | \$ | 89,812 |

Fund: Road Fund
 Division: Commission
 Department: Road Reserve Funds
 Expense Account Code: Numerous

| | | Computation/Explanation | |
|---|------------------------------|-------------------------|-------------------|
| Road & Street Facilities | | 541 | |
| 541-010 | Street Lighting | 35,000 | |
| 541-020 | Street/ Waterway Signs | 16,000 | |
| 541-030 | Street Maintenance | 25,000 | |
| 541-035 | Street height data/condition | 25,000 | |
| 541-000 Road & Street Facilities | | | 101,000 |
| Total Road Fund Expenses | | | \$ 101,000 |

INFRASTRUCTURE FUND

| Acct. No. | REVENUES | ACTUAL FY 2022-2023 | FISCAL YEAR 2023 - 2024 | | | BUDGET FY 2024-2025 |
|-----------|--|------------------------|-------------------------|------------|-----------|------------------------|
| | | | Budget | YTD Actual | 12 Mo Est | |
| 312-600 | Infrastructure Tax | 381,542 | 396,172 | 206,994 | 354,847 | 396,172 |
| 334-000 | State Grant - Playground Remodel | - | 100,000 | - | 26,266 | - |
| 334-xxx | Rebuild Florida Mitigation General Infrastructure Harden EOC/Police New City Hall | - | 2,282,859 | - | - | - |
| 361-120 | Interest Income | 51,516 | 68,880 | 51,886 | 88,947 | 77,000 |
| | Total Revenues | 433,058 | 2,847,911 | 258,880 | 470,060 | 473,172 |
| | Planned Use of Reserves | - | - | - | - | 199,383 |
| | Total Infrastructure Revenues | 433,058 | 2,847,911 | 258,880 | 470,060 | 672,555 |
| Acct. No. | EXPENSES | | | | | |
| 582-000 | Long Term Debt Payments | 161,355 | 161,355 | 107,570 | 161,355 | 161,355 |
| 587-000 | Infrastructure Projects | 88,308 | 2,549,059 | 95,091 | 145,091 | 511,200 |
| | Total | 249,663 | 2,710,414 | 202,661 | 306,446 | 672,555 |
| | Addition to/(Use of) Unrestricted Reserves | 183,395 | 137,497 | 56,219 | 163,614 | - |
| | Total Infrastructure Expenses | 433,058 | 2,847,911 | 258,880 | 470,060 | 672,555 |

| | | | | |
|---|--|------------|--------------------------------|---------|
| Fund: | Infrastructure Tax | | | |
| Division: | Commission | | | |
| REVENUES | | | | |
| GL # | Description | | | |
| 312-600 | Infrastructure Tax Collected and distributed by the State of Florida | \$ 396,172 | | 396,172 |
| 361-120 | Interest Income | | | 77,000 |
| Total Infrastructure Fund Revenue | | | \$ 473,172 | |
| EXPENSES | | | | |
| | | | Computation/Explanation | |
| 581-000 | Long Term Dept Payment | 13,446 | | 161,355 |
| | FDOT crosswalk upgrade | | | 7,000 |
| | Design & engineer floodproofing Public works | | | 30,000 |
| | FDOT 2024 TA improvement project - engineering for 2025 | - | | 20,000 |
| | Current City Hall - rebuild floor, parking lot asphalt 1.5-2 inch leveling, and new striping, limited new office furniture | | | 225,000 |
| | Tennis Court - new location - city portion | - | | 100,000 |
| | Sadowski Bridge Maint | | | 50,000 |
| | Gazebo Rebuild | | | 3,000 |
| | Playground Equipment | | | 50,000 |
| 589-000 | Fire Safety | | | |
| 589-003 | Fire Hydrant Inspections | 1,200 | | |
| 589-017 | Fire/EMS Capital Infrastructure Fund | 25,000 | | 26,200 |
| Total Infrastructure Fund Expenses | | | \$ 672,555 | |

IMPACT FEES FUND

| Acct. No. | REVENUES | ACTUAL FY 2022-2023 | FISCAL YEAR 2023 - 2024 | | | BUDGET FY 2024-2025 |
|-----------|-------------------------|------------------------|-------------------------|------------|-----------|------------------------|
| | | | Budget | YTD Actual | 12 Mo Est | |
| 361-110 | Interest | 5,959 | 7,944 | 5,782 | 9,912 | 9,915 |
| | Planned Use of Reserves | - | - | - | - | 6,085 |
| | TOTAL | 5,959 | 7,944 | 5,782 | 9,912 | 16,000 |
| | | | | | | |
| Acct. No. | EXPENSES | | | | | |
| 589-051 | Impact Fees - Parks | 27,300 | 15,600 | - | - | 16,000 |
| | Impact Fund Reserve | (21,341) | (7,656) | 5,782 | 9,912 | - |
| | TOTAL | 5,959 | 7,944 | 5,782 | 9,912 | 16,000 |

Fund: Impact Fees
Division: Commission

REVENUES

| GL # | Description | |
|---------------------------|----------------------|-----------------|
| 361-110 | Impact Fund Interest | \$ 9,915 |
| Total Impact Fund Revenue | | <u>\$ 9,915</u> |

EXPENSES

Computation/Explanation

| | |
|----------------------------|------------------|
| Iguana Control | 16,000 |
| Total Impact Fund Expenses | <u>\$ 16,000</u> |

The City of Key Colony Beach collects \$3,207.75, for each new home constructed on the island. This fee is intended to help cover the impact of new residences and is shared with Monroe County

The fees is distributed as follows:

| | KCB | Monroe Cty | Total |
|---------------------|--------------------|----------------|-----------------|
| Development Fund | \$ 4,000.00 | | 4,000 |
| Transportation Fund | \$ 1,266.00 | | \$ 1,266.00 |
| Parks Fund | \$ 680.00 | | \$ 680.00 |
| EMS Fund | \$ 99.75 | \$ 5.25 | \$ 105.00 |
| Police Fund | \$ 200.00 | | \$ 200.00 |
| Total Collected | <u>\$ 6,245.75</u> | <u>\$ 5.25</u> | <u>\$ 6,251</u> |

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

SUMMARY

| Acc't No. | REVENUES | FISCAL YEAR 2023-2024 | | | | FY 2024-2025 |
|-----------|--------------------|-----------------------|--------------|--------------|------------------|--------------|
| | | FY 2022-2023 | Budget | 9 Mo. Actual | 12 Mo. Estimated | |
| | OPERATIONS | | | | | |
| | SERVICE FEES | \$ 1,167,421 | \$ 1,318,024 | \$ 977,165 | \$ 1,304,588 | \$ 1,383,525 |
| | OTHER | \$ 82,580 | \$ 18,100 | \$ 11,062 | \$ 15,328 | \$ 160,500 |
| | TOTAL OPERATIONS | \$ 1,250,001 | \$ 1,336,124 | \$ 988,227 | \$ 1,319,915 | \$ 1,544,025 |
| | TOTAL REUSE | \$ 60,000 | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 |
| | TOTAL CAPITAL | \$ - | \$ 110,600 | \$ - | \$ - | \$ 746,647 |
| | TOTAL STORM WATER | \$ 431,955 | \$ 2,186,566 | \$ 1,025,491 | \$ 1,515,549 | \$ 1,132,885 |
| | TOTAL ALL REVENUES | \$ 1,741,956 | \$ 3,693,290 | \$ 2,013,718 | \$ 2,895,464 | \$ 3,483,557 |

| Acc't No. | EXPENSES | FISCAL YEAR 2023-2024 | | | | FY 2024-2025 |
|-----------|--------------------------|-----------------------|--------------|--------------|------------------|--------------|
| | | FY 2022-2023 | Budget | 9 Mo. Actual | 12 Mo. Estimated | |
| | OPERATING EXPENSES | \$ 798,393 | \$ 868,755 | \$ 541,158 | \$ 789,287 | \$ 866,087 |
| | GENERAL & ADMINISTRATIVE | \$ 107,176 | \$ 152,376 | \$ 40,815 | \$ 55,619 | \$ 137,293 |
| | DEBT RETIREMENT | \$ 271,551 | \$ 272,753 | \$ 135,248 | \$ 272,753 | \$ 272,000 |
| | RESERVES | \$ - | \$ 41,000 | \$ - | \$ 41,000 | \$ 31,000 |
| | TOTAL OPERATING | \$ 1,177,120 | \$ 1,504,884 | \$ 805,786 | \$ 1,158,660 | \$ 1,306,380 |
| | TOTAL REUSE | \$ 30,159 | \$ 60,000 | \$ 21,203 | \$ 35,540 | \$ 59,985 |
| | TOTAL CAPITAL | \$ - | \$ 110,000 | \$ 67,361 | \$ - | \$ 879,481 |
| | TOTAL STORM WATER | \$ 880,225 | \$ 2,134,320 | \$ 1,689,806 | \$ 1,870,500 | \$ 1,131,620 |
| | TOTAL ALL EXPENSES | \$ 2,087,504 | \$ 3,809,204 | \$ 2,584,156 | \$ 3,064,700 | \$ 3,377,465 |

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

SUMMARY OF FY24-25 - OPERATIONS, CAPITAL AND REUSE WATER

| | REVENUE SUMMARY | OPERATIONS | CAPITAL | REUSE WTR | TOTAL | STORMWTR | TOTAL ALL |
|-----|----------------------------------|--------------|------------|------------|--------------|--------------|--------------|
| | SEWER UTILITY REVENUES | | Restricted | Restricted | | | UTILITIES |
| 311 | SEWER SERVICE- RESIDENTIAL | \$ 1,265,220 | | | \$ 1,265,220 | \$ 120,240 | \$ 1,385,460 |
| 311 | SEWER SERVICE - COMMERCIAL | \$ 103,305 | | | \$ 103,305 | | \$ 103,305 |
| 312 | CHANGE OF RECORD FEES | \$ 13,000 | | | \$ 13,000 | | \$ 13,000 |
| 363 | REUSE WATER REIMBURSEMENT | | | \$ 60,000 | \$ 60,000 | | \$ 60,000 |
| 343 | PROPERTY INQUIRY FEES | \$ 1,500 | | | \$ 1,500 | | \$ 1,500 |
| 321 | DELINQUENT CHARGES | \$ 500 | | | \$ 500 | \$ 40 | \$ 540 |
| 322 | TOTAL | \$ 1,383,525 | | \$ 60,000 | \$ 1,443,525 | \$ 120,280 | \$ 1,563,805 |
| | OTHER INCOME | | | | | | |
| 334 | CONNECTION FEE CONTRIBUTION | | \$ 10,500 | | \$ 10,500 | | \$ 10,500 |
| 347 | FKEC CAPITAL CREDIT | \$ 1,500 | | | \$ 1,500 | | \$ 1,500 |
| 349 | MISCELLANEOUS INCOME | \$ 39,000 | | | \$ 39,000 | \$ 100 | \$ 39,100 |
| 535 | MISCELLANEOUS GRANT | | \$ 42,000 | | \$ 42,000 | | \$ 42,000 |
| 535 | Estimated 2021-2022 DEP Grant | | \$ 694,147 | | \$ 694,147 | | \$ 694,147 |
| 351 | INTEREST INCOME | \$ 120,000 | | | \$ 120,000 | \$ 600 | \$ 120,600 |
| 535 | Stewardship Grant for Stormwater | | | | \$ 1,011,905 | | \$ 1,011,905 |
| | TOTAL | \$ 160,500 | \$ 746,647 | \$ - | \$ 907,147 | \$ 1,012,605 | \$ 1,919,752 |
| 381 | TOTAL ALL REVENUES | \$ 1,544,025 | \$ 746,647 | \$ 60,000 | \$ 2,350,672 | \$ 1,132,885 | \$ 3,483,557 |

| | EXPENSE SUMMARY | OPERATIONS | CAPITAL | REUSE WTR | TOTAL | STORMWTR | TOTAL ALL |
|-----|------------------------------------|--------------|--------------|-----------|--------------|--------------|--------------|
| 511 | OPERATING EXPENSES-SEWER TREATMENT | \$ 866,087 | | | \$ 866,087 | | \$ 866,087 |
| 513 | REUSE WATER | \$ - | | \$ 51,985 | \$ 51,985 | | \$ 51,985 |
| 514 | GENERAL & ADMINISTRATIVE | \$ 137,293 | | | \$ 137,293 | \$ 116,620 | \$ 253,913 |
| 515 | DEBT RETIREMENT | \$ - | | | \$ - | | \$ - |
| 516 | CAPITAL EXPENSES AND RESERVES | | | | | \$ 15,000 | \$ 15,000 |
| 519 | CAPITAL PLANT | | \$ 837,481 | | \$ 837,481 | | \$ 837,481 |
| 535 | AWT MASTER PLAN | | \$ - | | \$ - | | \$ - |
| 521 | CAPITAL SYSTEM | | \$ 42,000 | | \$ 42,000 | | \$ 42,000 |
| 522 | MEMBRANE RESERVE | \$ 31,000 | | | \$ 31,000 | | \$ 31,000 |
| 524 | MEMBRANE RESERVE - REUSE | | | \$ 8,000 | \$ 8,000 | \$ - | \$ 8,000 |
| 800 | STORMWATER PROJECTS | | | | \$ - | \$ 1,000,000 | \$ 1,000,000 |
| XXX | PAYMENT TO STATE LOAN | \$ 272,000 | \$ - | | \$ 272,000 | | \$ 272,000 |
| | TOTAL ALL EXPENSES | \$ 1,306,380 | \$ 879,481 | \$ 59,985 | \$ 2,245,845 | \$ 1,131,620 | \$ 3,377,465 |
| | REVENUES MINUS EXPENSES | \$ 237,645 | \$ (132,834) | \$ 15 | \$ 104,827 | \$ 1,265 | \$ 106,092 |

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

WASTE WATER OPERATIONS ONLY

(EXCLUDES CAPITAL PROJECTS AND REUSE WATER)

| Acc't No. | REVENUES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---------------------------------|---------------------|-----------------------|-------------------|---------------------|---------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 343-000 | SEWER UTILITY REVENUES | | | | | |
| 343-500 | SEWER SERVICE - RESIDENTIAL | \$ 1,079,658 | \$ 1,195,224 | \$ 894,194 | \$ 1,195,224 | \$ 1,265,220 |
| 343-501 | SEWER SERVICE - COMMERCIAL | \$ 71,095 | \$ 98,000 | \$ 73,320 | \$ 97,000 | \$ 103,305 |
| 343-535 | CHANGE OF RECORD FEES | \$ 15,438 | \$ 20,000 | \$ 8,760 | \$ 10,950 | \$ 13,000 |
| 343-536 | PROPERTY INQUIRY FEES | | \$ 3,000 | \$ 891 | \$ 1,114 | \$ 1,500 |
| 343-560 | DELINQUENT CHARGES | \$ 1,230 | \$ 1,800 | \$ - | \$ 300 | \$ 500 |
| 536-690 | REIMB LEGAL FEES & MISC REVENUE | \$ - | \$ - | \$ - | \$ - | \$ - |
| | TOTAL | \$ 1,167,421 | \$ 1,318,024 | \$ 977,165 | \$ 1,304,588 | \$ 1,383,525 |
| 536-000 | OTHER INCOME | | | | | |
| 536-930 | FKEC CAPITAL CREDIT | \$ 1,401 | \$ 2,300 | \$ - | \$ 1,500 | \$ 1,500 |
| 536-349 | MISCELLANEOUS INCOME | \$ 39,000 | | | | \$ 39,000 |
| 536-920 | INTEREST INCOME | \$ 42,179 | \$ 15,800 | \$ 11,062 | \$ 13,828 | \$ 120,000 |
| | TOTAL | \$ 82,580 | \$ 18,100 | \$ 11,062 | \$ 15,328 | \$ 160,500 |
| | TOTAL ALL REVENUES | \$ 1,250,001 | \$ 1,336,124 | \$ 988,227 | \$ 1,319,915 | \$ 1,544,025 |

| Acc't No. | EXPENSES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---------------------------------|-------------------|-----------------------|-------------------|-------------------|-------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 535-000 | OPERATING EXPENSES-SEWER | | | | | |
| 535-030 | ELECTRICITY | \$ 146,291 | \$ 154,000 | \$ 69,512 | \$ 105,579 | \$ 112,000 |
| 535-035 | INSURANCE | \$ 42,392 | \$ 41,800 | \$ 5,490 | \$ 41,000 | \$ 44,280 |
| 535-040 | TELEPHONE | \$ 4,588 | \$ 3,600 | \$ 5,291 | \$ 6,291 | \$ 4,200 |
| 535-050 | WATER | \$ 381 | \$ 500 | \$ 419 | \$ 524 | \$ 566 |
| 535-060 | SYSTEMS OPERATOR | \$ 204,291 | \$ 216,822 | \$ 155,483 | \$ 207,311 | \$ 255,303 |
| | WASTEWATER SAMPLING CDC | \$ 2,808 | \$ 7,957 | \$ 2,844 | \$ 3,555 | \$ 3,662 |
| 535-280 | SUPPLIES & CHEMICALS | \$ 107,273 | \$ 108,000 | \$ 80,253 | \$ 100,316 | \$ 105,331 |
| 535-440 | MAINT/REPAIR - PLANT | \$ 88,194 | \$ 109,500 | \$ 48,433 | \$ 95,000 | \$ 95,000 |
| 535-460 | MAINT/REPAIR - SYSTEM | \$ 46,637 | \$ 56,000 | \$ 45,873 | \$ 60,000 | \$ 67,500 |
| 535-510 | SLUDGE HAULING | \$ 151,784 | \$ 166,233 | \$ 124,591 | \$ 166,000 | \$ 174,300 |
| 535-080 | INTERNET | \$ 2,006 | \$ 2,343 | \$ 1,529 | \$ 1,911 | \$ 2,045 |
| 535-070 | COMPUTER - EQUIPMENT/MAINTENANC | \$ 1,748 | \$ 2,000 | \$ 1,440 | \$ 1,800 | \$ 1,900 |
| | TOTAL | \$ 798,393 | \$ 868,755 | \$ 541,158 | \$ 789,287 | \$ 866,087 |

Note: assumed system repair costs including correcting leaks in system

Service fee increased by 6.5%, change from \$200 per quarter to \$213 per quarter for residential, \$52 per year, Commercial also increased by 6.5%
Reference Consumer Price Index - Miami Dade 4.5 % change as of April 2024.

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

| Acc't No. | EXPENSES | FISCAL YEAR 2023-2024 | | | | |
|----------------|---|-----------------------|---------------------|---------------------|---------------------|---------------------|
| | | FY 2022-2023 (A) | Budget | 9 mo. Actual | 12 Mo. Estimated | FY 2024-2025 |
| 535-000 | GENERAL & ADMINISTRATIVE | | | | | |
| 535-610 | SALARIES - adm support | \$ 58,665 | \$ 68,300 | \$ 10,385 | \$ 12,981 | \$ 53,040 |
| 535-615 | PAYROLL TAXES | \$ 4,449 | \$ 5,156 | \$ 794 | \$ 993 | \$ 4,058 |
| 535-616 | RETIREMENT BENEFITS | \$ 7,863 | \$ 9,261 | \$ 158 | \$ 198 | \$ 7,782 |
| 535-617 | MEDICAL COVERAGE | \$ 17,587 | \$ 23,132 | \$ - | \$ - | \$ 16,000 |
| 535-620 | ACCOUNTING | \$ 12,400 | \$ 13,000 | \$ 12,000 | \$ 12,600 | \$ 13,482 |
| 535-630 | PRINTING, POSTAGE, OFFICE SPACE | \$ 1,944 | \$ 1,927 | \$ 2,631 | \$ 3,289 | \$ 3,000 |
| 535-645 | CONTINGENCY EXPENSE (Hurricane/Storm repairs) | \$ - | \$ 5,000 | \$ - | \$ 3,000 | \$ - |
| 535-650 | CONSULTING | \$ - | \$ 18,000 | \$ 11,934 | \$ 14,918 | \$ 12,000 |
| 535-660 | MISCELLANEOUS OFFICE | \$ - | \$ 500 | \$ - | \$ - | \$ 500 |
| 535-670 | SERVICE CONTRACT | \$ - | \$ - | \$ - | \$ - | \$ 20,181 |
| 535-675 | STRUCTURE & GROUNDS MAINTENANCE | \$ - | \$ 3,000 | \$ - | \$ - | \$ - |
| 535-680 | LEGAL FEES | \$ 500 | \$ 500 | \$ - | \$ 4,000 | \$ 3,000 |
| 535-690 | LEGAL ADVERTISING | \$ 509 | \$ 600 | \$ 500 | \$ 625 | \$ 750 |
| 535-696 | MAINTENANCE BY CITY EMPLOYEES | \$ 3,259 | \$ 4,000 | \$ 2,413 | \$ 3,016 | \$ 3,500 |
| | TOTAL | \$ 107,176 | \$ 152,376 | \$ 40,815 | \$ 55,619 | \$ 137,293 |
| 535-800 | DEBT SERVICE AND RESERVES | | | | | |
| 535-700 | DEBT SERVICE - SRF LOAN | \$ 271,551 | \$ 272,753 | \$ 135,248 | \$ 272,753 | \$ 272,000 |
| 535-848 | MEMBRANE REPLACEMENT - EVERY 8 YEARS | \$ - | \$ 41,000 | \$ - | \$ 41,000 | \$ 31,000 |
| | TOTAL | \$ 271,551 | \$ 313,753 | \$ 135,248 | \$ 313,753 | \$ 303,000 |
| | TOTAL ALL REVENUES | \$ 988,227 | \$ 1,319,915 | \$ 1,544,025 | \$ 1,319,915 | \$ 1,544,025 |
| | TOTAL ALL EXPENSE | \$ 1,177,120 | \$ 976,410 | \$ 805,786 | \$ 1,158,660 | \$ 1,306,380 |
| | OPERATING REVENUE MINUS EXPENSE | \$ (321,729) | \$ 233,240 | \$ 670,878 | \$ 57,054 | \$ 237,645 |

Note:

Waste Water membrane replacement cost \$245,000, planned for 2025/2026

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

CAPITAL FOR PLANT AND SYSTEM ONLY

(EXCLUDES REUSE WATER)

| Acc't No. | REVENUES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---|------------------|-----------------------|--------------|------------------|-------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 536-910 | CONNECTION FEE CONTRIBUTION | \$ - | \$ 15,600 | \$ - | \$ - | \$ 10,500 |
| 535-870 | Grant opportunity from DEP | \$ - | \$ 95,000 | \$ - | \$ - | \$ 42,000 |
| | Use of Reserves for funding Capital Work and system maintenance | | | | | \$ 694,147.00 |
| | TOTAL ALL CAPITAL REVENUES | \$ - | \$ 110,600 | \$ - | \$ - | \$ 746,647 |

| Acc't No. | EXPENSES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|--|---------------------|-----------------------|--------------------|---------------------|---------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 535-844 | CAPITAL PLANT | \$ 132,836 | \$ 90,000 | \$ 67,361 | \$ 84,202 | \$ 837,481 |
| 535-846 | CAPITAL SYSTEM | \$ - | \$ 20,000 | \$ - | \$ 20,000 | \$ 42,000 |
| | TOTAL ALL CAPITAL EXPENSE | \$ 132,836 | \$ 110,000 | \$ 67,361 | \$ 104,202 | \$ 879,481 |
| | CAPITAL REVENUES MINUS CAPITAL EXPENSES | \$ (132,836) | \$ 600 | \$ (67,361) | \$ (104,202) | \$ (132,834) |

Note: Grant awaiting feedback - lift station control panel height increase
 Capital plant : replace effluent polishing tank, Aerobic digester access stair replacement
 Capital system: lift station control boxes raised

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

REUSE WATER ONLY

| Acc't No. | REVENUES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|--------------------------------|------------------|-----------------------|--------------|------------------|--------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 343-550 | R/O MAINT/REPAIR REIMBURSEMENT | \$ 60,000 | \$ 60,000 | \$ - | \$ 60,000 | \$ 60,000 |

| Acc't No. | EXPENSES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---|------------------|-----------------------|--------------------|------------------|------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| | REUSE WATER | | | | | |
| 535-450 | MAINT/REPAIR - RO SYSTEM | \$ 992 | \$ 11,900 | \$ 771 | \$ 2,000 | \$ 11,800 |
| 535-451 | ELECTRIC - RO SYSTEM | \$ - | \$ 6,500 | \$ 5,322 | \$ 6,652 | \$ 7,185 |
| 535-452 | CHEMICALS - RO SYSTEM | \$ 7,868 | \$ 13,000 | \$ 10,892 | \$ 13,615 | \$ 15,000 |
| 535-453 | TESTING - RO SYSTEM | \$ 10,162 | \$ 11,000 | \$ 2,011 | \$ 2,514 | \$ 11,000 |
| 535-455 | CONSULTING - RO SYSTEM | \$ 3,137 | \$ 7,900 | \$ 2,207 | \$ 2,759 | \$ 5,300 |
| 535-456 | INSURANCE - RO SYSTEM/BUILDING | \$ - | \$ 1,700 | \$ - | \$ - | \$ 1,700 |
| | TOTAL | \$ 22,159 | \$ 52,000 | \$ 21,203 | \$ 27,540 | \$ 51,985 |
| | CAPITAL EXPENSES AND RESERVES | | | | | |
| 535-849 | MEMBRANE REPLACEMENT IN 5 YEAR INTERVAL | \$ 8,000 | \$ 8,000 | \$ - | \$ 8,000 | \$ 8,000 |
| | TOTAL | \$ 8,000 | \$ 8,000 | \$ - | \$ 8,000 | \$ 8,000 |
| | TOTAL ALL REUSE EXPENSES | \$ 30,159 | \$ 60,000 | \$ 21,203 | \$ 35,540 | \$ 59,985 |
| | REUSE REVENUES MINUS EXPENSES | \$ 29,841 | \$ - | \$ (21,203) | \$ 24,460 | \$ 15 |

NOTE:

The Utility Board receives \$60,000.00 in funding for R/O Repairs and Maintenance.
Membrane replacement cost of \$25,000, \$8,000 per year for reserves

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

STORMWATER ONLY

| Acc't No. | REVENUES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---|-------------------|-----------------------|---------------------|---------------------|---------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| 363-100 | STORMWATER FEES (Residential and Commercial) | \$ 99,287 | \$ 98,826 | \$ 98,945 | \$ 98,945 | \$ 120,240 |
| 361-100 | INTEREST | \$ 5,285 | \$ 4,000 | \$ 542 | \$ 600 | \$ 600 |
| 363-105 | DELINQUENT FEES | \$ - | \$ 40 | \$ - | \$ - | \$ 40 |
| 536-915 | MISCELLANEOUS INCOME/ ADMIN COSTS/SWALE CLOSURE | | \$ 60,000 | \$ 64,576 | \$ 64,576 | \$ 100 |
| 535-871 | STEWARDSHIP GRANT and Other Grants | \$ 327,383 | \$ 2,023,700 | \$ 861,428 | \$ 1,351,428 | \$1,011,905.00 |
| | TOTAL | \$ 431,955 | \$ 2,186,566 | \$ 1,025,491 | \$ 1,515,549 | \$ 1,132,885 |

| Acc't No. | EXPENSES | FY 2022-2023 (A) | FISCAL YEAR 2023-2024 | | | FY 2024-2025 |
|-----------|---|---------------------|-----------------------|---------------------|---------------------|---------------------|
| | | | Budget | 9 mo. Actual | 12 Mo. Estimated | |
| | GENERAL & ADMINISTRATIVE EXPENSES | | | | | |
| 513-031 | LEGAL & PROFESSIONAL FEES | \$ 400 | \$ 1,000 | \$ 350 | \$ 500 | \$ 1,000 |
| 513-032 | ACCOUNTING & AUDITING FEES | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| 513-041 | POSTAGE FEES | \$ - | \$ 250 | \$ - | \$ - | \$ 250 |
| 535-610 | SALARIES, PAYROLL TAXES, FRS & MEDICAL | \$ - | \$ 1,000 | \$ - | \$ - | \$ 1,000 |
| 535-040 | TELEPHONE | \$ - | \$ 120 | \$ - | \$ - | \$ 120 |
| 538-046 | MAINTENANCE/REPAIRS | \$ 27,713 | \$ 36,000 | \$ 28,866 | \$ 30,000 | \$ 40,000 |
| 513-033 | CONSULTING | \$ 142,759 | \$ 65,000 | \$ - | \$ 40,000 | \$ 73,000 |
| 535-660 | MISCELLANEOUS OFFICE | \$ - | \$ 250 | \$ - | \$ - | \$ 250 |
| | CAPITAL EXPENSES AND RESERVES | | | | | |
| 535-800 | STORMWATER PROJECTS | \$ 709,353 | \$ 2,023,700 | \$ 1,660,590 | \$ 1,800,000 | \$1,000,000.00 |
| 587-100 | STORMWATER RESERVES | \$ - | \$ 6,000 | \$ - | \$ - | \$ 15,000 |
| | TOTAL STORMWATER EXPENSES AND RESERVES | \$ 880,225 | \$ 2,134,320 | \$ 1,689,806 | \$ 1,870,500 | \$ 1,131,620 |
| | STORMWATER REVENUES MINUS EXPENSES | \$ (448,270) | \$ 52,246 | \$ (664,315) | \$ (354,951) | \$ 1,265 |

Note

Assumed 7th street stormwater improvements, dry retention pond improvements for 2025

Assumed able to use remaining open grant funding for above

Assumed will be completing engineering proposal for 11th street and apply for grant funding for 11th and 12th street projects

Yearly service fee change for 2025 tax bill, Residential change from \$65 per year to \$80 per year, Commercial change from \$130 per year to \$160 per year, 23% increase

UTILITY BOARD - FISCAL YEAR 2024-2025 BUDGET

Summary of potential projects for FY2025
Wastewater

| Item | Description | Cost | Comments |
|------|---|--------------|---|
| 1 | Replace UV Contact Tank | \$734,500.00 | Engineering and Construction, by pass process, approved by Utility Board 08Au24 |
| 2 | Aerobic Digester Access Stairs | \$87,981.00 | Replacement needed due to age, includes credit for same contractor as UV Tank |
| 3 | Lift station control boxes being raised | \$42,000.00 | Potential Grant funding, flood mitigation |
| 3 | Yearly replacement of pumps and motors | \$15,000.00 | Maintenance |
| | Total | \$879,481.00 | |

Stormwater

| Item | Description | Cost | Comments |
|------|---|----------------|---|
| 1 | Stormwater improvements for 7th street and dry retention pond | \$1,000,000.00 | Proposed grant funding |
| | Total | \$1,000,000.00 | |
| | | | |
| | | \$1,011,905.00 | Grant funding available, verification can be used for above |
| | | | |

RESOLUTION NO. 2024-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH OF MONROE COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2024-2025; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 3rd, 2024, adopted Fiscal Year 2024-2025 Tentative Millage Rate following a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within Monroe County has been certified by the County Property Appraiser to the City of Key Colony Beach as \$1,212,561,686.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

The Fiscal Year 2024-2025 operating millage rate for the City of Key Colony Beach is 2.7600 mills, which is \$2.76 for each thousand dollars of taxable assessed property value; and is greater than the rolled-back rate of 2.5750 mills by 7.18%.

2. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing on the 3rd day of September 2024.

Time Adopted: _____ PM

Mayor Raspe

Vice-Mayor Foster

Commissioner Harding

Commissioner DiFransico

Commissioner Colonell

NO _____ YES _____

NO _____ YES _____

NO _____ YES _____

NO _____ YES _____

NO _____ YES _____

CITY OF KEY COLONY BEACH

Joey Raspe, Mayor

ATTEST:

Silvia Roussin, City Clerk

Approved as to form and legal sufficiency:

Dirk Smits, City Attorney

RESOLUTION NO. 2024-10

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY COLONY BEACH OF MONROE COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2024-2025 PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, on September 3, 2024, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City Commission of the City of Key Colony Beach, of Monroe County, Florida, set forth the appropriations and revenue estimates for the Budget for Fiscal Year 2024-2025 in the amount of \$18,406,061.

NOW THEREFORE, BE IT RESOLVED by the City of Key Colony Beach, of Monroe County, Florida, that:

The Fiscal Year 2024-2025 Tentative Budget be adopted.

This resolution shall take effect immediately upon its adoption.

DULY ADOPTED at a public hearing on the 3rd day of September 2024.

Time Adopted: _____ PM

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|-------------------------|----------|-----------|
| Mayor Raspe | NO _____ | YES _____ |
| Vice-Mayor Foster | NO _____ | YES _____ |
| Commissioner Harding | NO _____ | YES _____ |
| Commissioner DiFransico | NO _____ | YES _____ |
| Commissioner Colonell | NO _____ | YES _____ |

CITY OF KEY COLONY BEACH

Joey Raspe, Mayor

ATTEST:

Silvia Roussin, City Clerk

Approved as to form and legal sufficiency:

Dirk Smits, City Attorney