## **AGENDA**

## KEY COLONY BEACH CITY COMMISSION SPECIAL MEETING

Monday, May 5<sup>th</sup>, 2025 – 9:30 AM
Marble Hall, 600 W. Ocean Drive, Key Colony Beach
& via Zoom Conferencing
Zoom Login Information below

- 1. Call to Order, Pledge of Allegiance, Prayer, Roll Call
- **2. Approval of the Agenda** (Additions, changes, and deletions can be made via one motion and a second to approve by a majority vote)
- 3. Citizen Comments and Correspondence
- 4. Discussion/Approval Items
  - a. Presentation by CPH Architect Brandan DeCaro on the 60% Design Development Drawings
  - b. Discussion/Approval of the City Hall 60% Design Drawings Pgs. 1-28
- 5. Any Other Business
- 6. Adjournment

This meeting will be held at the City Hall Auditorium 'Marble Hall', 600 W. Ocean Drive, Key Colony Beach, Florida 33051, and via Zoom.

Join from PC, Mac, iPad, or Android: <a href="https://us02web.zoom.us/j/86726149912?pwd=d3Nd7ERHtBNNt1BwsYj9YSKzuYEXdi.1">https://us02web.zoom.us/j/86726149912?pwd=d3Nd7ERHtBNNt1BwsYj9YSKzuYEXdi.1</a>
Passcode:629520

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International numbers available: https://us02web.zoom.us/u/kd2oZeSjFq

"Members of the Public may speak for three minutes and may only speak once unless waived by a majority vote of the commission."

Letters submitted to the City Clerk to be read at the Commission Meeting will be made part of the record but not read into record. Persons who need accommodations in order to attend or participate in this meeting should contact the City Clerk at 305-289-1212 at least 48 hours prior to this meeting in order to request such assistance. If a person decides to appeal any decision made with respect to any matter considered at any meeting, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

SHEET INDEX **KEY COLONY BEACH CITY HALL** A Full Service A & E Firm 600 W. OCEAN DRIVE, KEY COLONY BEACH, FLORIDA 33051 RCHITECTURAL SITE PLAN Project Jurisdiction Architect No. AAAAAAAA Engineer No. 6686 Landscape No. 66866 Surveyor No. 8688 60% CONSTRUCUTION DOCUMENTS SUBMITTAL ARCHITECTURAL SECOND LEVEL FLOOR PLAN GROUND REFLECTED CELLING PLAN SECOND LEVEL REFLECTED CEILING PLAN 04/28/2025 INJURIED SECTIONS

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ENLARGED FLANS SECOND FLOOR PLANS - RENOVATED & NEW
INTERIOR RELEVATIONS
INTERIOR RESTROOM ELEVATIONS PROJECT STATUS roject No.: Issue Date: 04/28/2025 DESCRIPTION OF WORK SITE INFORMATION PROJECT LOCATION VICINITY MAP THE PROPOSED KEY COLONY BEACH CITY HALL BUILDING IS LOCATED AT 800 W. OCEAN DRIVE, KEY COLONY BEACH, FL 33051. THE PROJECT WILL CONSIST OF THREE COMPOSITIES: THE HARDENING RENDOVATION, MAD A TWO STORY ADDITION, TOTALING TO PROPROMINATELY DUZZ SO FT. THE THAN COLOURS THE POST OFFICE AND MARBEL HALL THE RENOVATION AND TWO STORY ADDITION WILL CONTAIN A NEW LOBBY, RECEPTION SPACES, CONFERENCE ROOMS, RESTROOMS, AND OFFICES FOR THE VARIOUS DEPARTMENTS: ADMINISTRATION, POLICE, & PUBLIC WORKS, KEY COLONY BEACH CITY HALL PROJECT DIRECTORY **CERTIFICATION** PLUMBING

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MOOR SHEAD WAS A THE PROCESSE SHEAR AS A PROTECTION OF THE PROTECTION OF THE PROTECTION OF THE PROTECTION OF THE PROCESSE SHEAR AS A PROTECTION OF THE PROTECTION O 22. THE CONTRACTOR SHALL REPORT ANY INCONSISTENCES. CONFLICTS OR OMISSIONS DISCOVERED TO THE ARCHITECT FOR INTERPRETATION PRIOR TO PERFORMING MAY WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTION DAY ERRORS AT INCOMEDITION, COST TO THE PRICIPIEDT OR OWNER ONCE WORK HAS COMMERCIAL. THE MEMOS OF CORRECTIONS THESE ISSUES SHALL BE PRIFICATED BY THE OWNER. A Full Service CLIES CAUSEA CONTRACTOR DELLA PROPER SEMITIAL DE OR SER DET TA SECTION A ACCORDINATO PORTOR DE VEGE CAUSEA CONTRACTOR COMMENTE DELLA PROPERTIE DE LA CONTRACTION DEL CONTRACTION DE LA CONTRACT A & E Firm MAMI, FLORIDA 33135 2. ALL CONSTRUCTION SHALL COMPLY WITH ALL APPLICABLE BUILDING CODES AND LOCAL RESTRICTIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLIANCE WITH ORDERS OF MAY PUBLIC AUTHORITY BEARING ON THE PERFORMANCE OF THE WORK. 23. DIMENSIONS ARE TO FACE OF STUD. CONCRETE, OR MASONRY UNLESS NOTED OTHERWISE, Ph (305) 274-4805 24. DOORS SHALL BE 8" FROM ADJACENT MASONRY WALLS A" FROM ADJACENT STUD WALLS OR CENTERED IN THE WALL IN WHICH IT COLDES UMESS NOTEO OTHERWISE, DO NOT SCALE DRAWNISS, WRITTEN DIMENSIONS SHALL CONCERN. ANY CHIMENDIANAL DESCRIPANCIES ENCOUNTERED SHALL BE REPORTED TO THE ARCHITECT INVEDIATELY FOR CAPATICATION PROOF TO THE COMMISSIONED MOST. CONTRACTOR OF AVEAUD ALL COMPONENTS SYSTEMS OR TEMS AFFECTED BY THE SUBSTITUTION. FURT SUCH SUBSTITUTION MULT, RELEVE THE ARCHITECT OF AVEX RESPONSELLIT OR QUARTLY MOLUDING, BUT UNITED TO, ARSTHETTC CONSIGUENCES, SUBSEQUENT FAILURE(S) AND PERSONAL OR PROPERTY DAMAGE AUTRIBUTIONS OF THE CHAMBER. Plans Propaged By : CPH Consulting, LLC. 3. THE OWNER! TEMANT, ARCHITECT, CONSULTANTS AND ALL INSPECTORS FROM ANY AGENCIES HAVING JURISDICTION OVER THE WORK SHALL BE PERMITTED ACCESS TO THE JIDS SITE AT ALL TIMES DURING NORMAL WORKING HURS. 43. REVIEW OF A SPECIFIC ITEM SHALL NOT INCLUDE REVIEW OF AN ASSEMBLY OF WHICH THE ITEM IS A Project Jurisdiction Architect No. AAANNANI Engineer No. 6486 Landscape No. 6486488 Surveyor No. 6468 25 LARGER SCALE DRAWINGS SHALL GOVERN OVER SMALLER SCALE DRAWINGS ALL COSTS FOR INSPECTIONS AND FOR TESTS SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR UNLESS NOTED OTHERWISE. 26, INSTALL ALL EQUIPMENT AND MATERIALS PER MANUFACTURERS' RECONMENDATIONS, ANY DIFFICULTIES OR DISCREPANCIES ARE TO BE REPORTED TO THE ARCHITECT IMMEDIATELY PRIOR TO THE COMMENCEMENT OF TH 44. SUBMITTALS THAT CONTAIN EXCESSIVE ERRORS OR ARE INCOMPLETE OR INADEQUATE MAY BE RETURNED WITHOUT ACTION. COSTS INCURRED FOR THE RESULTANT DELAYS WILL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR. S. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ISSUING COMPLETE SETS OF THE CONTRACT DOCUMENTS AND DESCRIPTION OF THE SOURCE OF THE SUBCONTRACTORS, PERSONS, OR ENTITIES FOR BIDDING, COORGINATION AND EXECUTION OF THEIR WORK. 27. THE CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS, AND EQUIPMENT NECESSARY TO EXECUTE ALL WORK, EXCEPT WERE NOTED AS NOT IN CONTRACT. 43, REVIEW OF SUBMITTALS SHALL NOT RELIEVE THE GENERAL CONTRACTOR OF OBLIGATIONS OR RESPONSIBILITIES FOR DEVINTIONS FROM THE REQUIREMENTS OF THE CONSTRUCTION DOCUMENTS UNLESS THE ARCHITECTTS NOTHER AND SPECIFICALLY APPROVEDS OF, IN MITTING, THE DEMANDORS AT THE TIME OF SUBMISSION. 28. WHOR DETAILS NOT SHOWN OR SPECIFIED BUT NECESSARY FOR PROPER CONSTRUCTION OF ANY PART OF THE WOOK SHALL BE INDUCED AS IF THEY MERE INDUCKED IN THE DOWNINGS UNLESS OTHERWISE ARREST UPON WHOME THE DOWNING. CONSTRUCTION THEY ORDINANCES AND CONTINUED ANY ATMOR OF A MOST STREAGHT WITHOUT THAT THEY WORK AUGUST OF ANY OF THE WORK. THE WORK, THE WOOK OF THE WOOK STREAGHT WITHOUT BUT BE PROMISED UNIT ALL CASES. NOT FOR CONSTRUCTION 7. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR COOPDINATING THE WORK OF ALL SUB-CONTRACTORS AND SHALL PREPORTS INCOMINECELLARCOSS WORK AS WHICH HAVE RECESSIVE FOR THE COMPLETION OF THE WORK. THE DEPORTS DISTANT THE GENERAL CONTRACT SHE VOLCOMENTATE THE THE OFFICE THE OFFICE SHE WORK WITH THAT OF ALL POINCES WEIGHT OF THE OWNER! THE WART TO ASSURE THAT ALL SCHEDULES ARE WET WAD WORK PROCESSES WITHOUT CELLY. 46, REVIEW OF SUBMITTALS SHALL NOT RELIEVE THE SENERAL CONTRACTOR 'S OBLIGATION FOR COORDINATION NOR WARE RESPONSIBILITY FOR ERRORS AND OMISSIONS IN THE SUBMITTALS INCLUDING, BUT NOT LIMITED TO, RELIEV PREFACTION AND MEASUREMENTS. 47. THE GENERAL CONTRACTOR SHALL ASSUME SCILE AND COMPLETE RESPONSIBILITY FOR JOB STEE CONDITIONS FOR THE DUNKTION OF THIS PROJECT INJURIES SELECT OF ALL PESSONS AND PROPERTY. THIS ROLD GENERAL SHALL PROVIDE CONTROL SHAMEN SHALL PROVIDE SHA 29. DETAILS ARE INTENDED TO SHOW THE INTENT OF THE DESIGN. MINOR MODIFICATIONS MAY BE REQUIRED TO SUIT FIELD CONDITIONS. THESE MODIFICATIONS SHALL BE INCLUDED AS PART OF THE WORK. B. THE GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL ATTEND JOB MEETINGS AS REQUIRED BY CONTRACT. 9. ALL WORK SHALL BE EXECUTED IN A WORKMANLIKE MANNER BY MECHANICS AND TRADES PERSONS SKILLED IN THEIR RESPECTIVE TRADES AND IN ACCORDANCE WITH THE BEST ACCEPTED TRADE PRACTICES. 30. CHANGES IN THE SCOPE OF WORK OR IN CONSTRUCTION DETAILS, WHETHER DUE TO FIELD CONDITIONS OR OMISSIONS BY THE GENERAL CONTRACTOR, ARCHITECT OR OWNER ("TEMANT, SHALL BE DOCUMENTED BY THE ARCHITECT AND APPROVED PRIOR TO EXECUTION." 48. THE GENERAL CONTRACTOR IS SOLELY RESPONSIBLE FOR THE DESIGN IMPLEMENTATION AND MAINTENANCE OF ALL BRACKING SHORNED, ENGLOSIESS ARKERS, SCHFFLIGH OR NAY OTHER TREPOSARY COLSTRUCTION RECURSED TO PROVIDE A SEAF MOORNING MANCHMENT AS COLORED SET SET CONTRIVES. THE PROPRESSION OF WORK AND ANY APPLICABLE CODES OR STANDARDS HAVING JURISDICTION OFFIT THE WORK. 10. THE GENERAL CONTRACTOR SHALL CONFIRM THE AVAILABILITY AND DELIVERY TIMES FOR ALL SPECIFIED MATERIALS AND EQUIPMENT REQUIRED TO PERFORM THE WORK UPON RECEIPT OF THE CONSTRUCTION DOCUMENTS, SHOULD THE AVAILABILITY OF SPECIFIED THEN BELAY THE ON-TIME CONFIRMING OF THE PROJECT, THE CONTRACTOR SHALL NOTIFY THE ACCUPIECT AND OWNER ITS WAIT IMPORTANCE AND PROPOSE AN 31. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND INSTALLING SITE LIGHTING, SIGNAGE LIGHTING, AND EXTERIOR BUILDING LIGHTING, (SEE SITE, CIVIL, AND ELECTRICAL DRAWINGS) EQUIVALENT SUBSTITUTION TO BE REVIEWED BY THE ARCHITECT AND OWNER / TENAN 32. THE GENERAL CONTRACTOR SHALL KEEP A COPY OF THE SOLLS REPORT ON SITE. ALL CONSTRUCTION WORK SHALL COMPLY WITH ITS RECONMENDATIONS / REQUIREMENTS. 15. THE CONTRACTOR SHALL MAINTAIN ON SITE ONE RECORD COPY OF ALL DRAWNISS, PERMITS, SUBMITTALS AND SAMPLES IN AN ORDERED STATE CONSISTENT WITH THE CONSTRUCTION DOCUMENTS ON WHICH TO RECORD ALL CHANGES DURING CONSTRUCTION, ACCESS TO THESE SHALL BE PROVIDED FOR THE USE OF ALL TRADES, OWNER. 3). THE GRIBPIAL CONTRACTOR SHALL CREATE AND IMPLEMENT AN EROSICHMEND SERVIENTATION CONTROL PLAN-FOR ALL SITE CONSTRUCTION ACTUTIES ASSOCIATED WITH THE PROJECT. THE FLAN MUST CONCION TO THE EROSION AND SERVIENTATION RECUREMENTS OF THE 2017 ENHISOMENTAL PROTECTION AGRETY'S CONSTRUCTION ORDERAL PERMIT OF LICCULS STANDARDS AND CODES, WINDERVER BUSINES STRIPERT. CHANGES DURING CONSTRUCTION. ACCESS TO THESE SHALL BE P TENANT AND ARCHITECT DURING ALL PHASES OF CONSTRUCTION. 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THEREFORE, THE ARCHTECT OR THER CONSULTANTS SHALL NOT BE HELD RESPONSIBLE FOR THE ENSTING CONTAINANTED, HAZARDOUS OR TONG CONDITIONS ORCONFERD AT THE SITE. SUTHE ARCHITECT SHALL NOT BE HELD RESPONSIBLE FOR THE PERFORMANCE OF ANY WORK, THE MEANS AND METHODS OF CONSTRUCTION CHOSEN BY THE CONTRACTOR OR MAY SUB-CONTRACTORS, NOR SHALL THE ARCHITECT GUARANTEE THE PERFORMANCE OF HER CONTRACTS. 35. THE CONTRACTOR IS RESPONSIBLE FOR CONNECTING UTILITY LINES TO THE SULLEING IREF, MEPIFP DRAWNOSD, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL BUSING UTILITIES AND SERVICES, WHETHER SHOWN HEREIN OR NOT AND TO PROTECT THEM FROM DAWNOSE THROUGHOUT THE COURSE OF THIS MORK. SI, THE GEMERAL CONTRACTOR SHALL PERFORM DALLY OLEANING OF THE JOS SITE DURING THE CONSTRUCTION FERDIOD AND SHALL PROTECT TRANSED WORK FROM DAMAGE, IMMEDITED YEAR TO TENANT COLOANICY, THE CONTRACTOR, SHALL DAMAGE WITH THE TO THE YEAR OF THE WORK ARE AND LIGHTING, BY OTHING THE OWN THIND THE YEAR AND LIGHTING BY ON THING THE YEAR OF THE WORK ARE THE WITHOUT AND LIGHTING SHOW COME AND THE WORK OFFICE AND CONTRACTOR AND THE YEAR OF THE Y BEEN DENIED. 1, PRICE TO THE CONFLETING OF THE WORK. THE SPECIAL CONTINCTOR SHALL ASSEMBLE AND FURNISH THE CHEM FOR METERS OF MANAGEMENT CLAYLOG OFFICINE PROTECTIONS STATE-OF OFFICINETS CLAYLOG OFFICINETS AND SHALLOG OFFICINETS AND SHALLOGEN THE PERSONNEL DESIGNATED BY THE OWNER! TRAVET IN THE OPERATION OF ALL SHALLOG OFFICINETS AND SHALLOGEN OFFICINETS. 52. UPON SUBSTANTIAL COMPLETION OF WORK THE GENERAL CONTRACTOR SHALL PREPARE A PUNCH LIST OF CORRECTIONS AND UNSATISFACTORY AND JOR INCOMPLETE WORK FOR REVIEW BY THE OWNER (TENANT AND ARCHITECT. 37. GENERAL CONTRACTOR SHALL PROVIDE PROTECTION AS NECESSARY TO PREVENT VANDALISM AND LOSS OF MATERIALS BY THEFT OR DAMAGE SUSTAINED DUE TO EXPOSURE TO INAPPROPRIATE ENVIRONMENTAL CONDITIONS. GENERAL DIFFERENT ON DAMAGE SUSTAINED DUE TO EXPOSURE TO INAPPROPRIATE ENVIRONMENTAL CONC GENERAL CONTRACTOR WILL REPAIR AND REPLACE ANY DAMAGE OR LOSS AT THE GENERAL CONTRACTOR'S EXPENSE WITHOUT CHARGE TO THE OWNER. SI, THE GENERAL CONTRACTOR AND EACH SUBCONTRACTOR SHALL WARRANTY ALL WORK PERFORMED UNDER THER RESPECTIVE CONTRACTOS FOR A MANUAL PERIOD OF ONE (1) YEAR. ALL DEFECTS IN THE MORK COCURRING IN THE WARRANTY PERIOD SHALL BE CORRECTED AT NO ADDITIONAL COST TO THE LAND, ORD. OWNER OR TENANT, WANDEWER BY APPLICABLE. 14. THE GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS SHALL CARRY PROPERTY DAMAGE AND PUBLIC LIABILITY INSTRUMOR AS ROUMED BY ANY GOVERNING AGRICES HAVING JURISDICTION AND COMENYING WITH STATUTIORY REQUIRED BY THE STATUTORY REQUIRED BY CONTRACT PROJECT STATUS 38. OF THE INEVITABLE WASTE THAT IS GENERATED, AS MANY OF THE WASTE MATERIALS AS ECONOMICALL FEASIBLE SHALL BE REUSED, SALVAGED OR RECYCLED. THE GENERAL CONTRACTOR SHALL DOORSCHAFE WASTE MATERIALS HANDLING AND SEPARATION FOR ALL TRADES. RECYCLABLE MATERIALS CAN BE COUNTINGED IN 15. EXISTING CONDITIONS NOT A PART OF THIS PERMIT ARE INDICATED IN THE DRAWINGS AS A SCREENED OR HAUF-METRIAL SHANCILLO AND SEPARATION FOR ALL TRACES. RECOLUZE MATERIAL SCAN ES COMMISSION DI QUEDETRES CHATE LE COMO AS PROVIDENDE MATERIAL POR L'ANGEN PLANT DE L'ANGEN PLANT DE L'ANGEN PLANT D'ANDIENT DE L'ANGEN PLANT DE L'ANGEN PLANT D'ANDIENT D'ANGEN PLANT D'ANGEN PLA IS THE ENSING CONSTRUCTION SHOWN IS FER.EXETING DRIVINGS AND FELD VERFECTION. 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Checked: Checker TO THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR AND HAVE CONTROL OVER ALL CONSTRUCTION MEANS, TECHNOLOGY, PROCEDURES AND COORDINATION OF ALL PORTIONS OF THE YORK REQUIRED BY THE CONTRACT DOCUMENTS. Project No.: 2401034 CARPET AND PAB; BEVERAGE CONTAINERS. Issue Date: 04/28/2025 39, THE GENERAL CONTRACTOR SHALL MAKE ALL ARRANGEMENTS, MAINTAIN AND PAY ALL COSTS FOR TEMPORARY WATER, PLUMBING, POWER, LISHTING, HEATING OR VENTILATION REQUIRED TO PROPERLY CONDUCT THE WORK. 2), CONTRACTOR SHALL FULLY FAMILIARIZE HINSELF WITH THE CONDITIONS OF THE CONTRACT, LOCAL CONDITIONS RELATING TO LOCATION, ACCESSIBILITY, AND GENERAL CHARACTER OF THE CONSTRUCTION SITE AND LOCAL LABOR 40. FOR ALL MATERIALS PURCHASED, THE GENERAL CONTRACTOR SHALL FURNISH MATERIALS WHICH YIELD THE CONDITIONS SO THAT HEISHE UNDERSTANDS THE NATURE, EXTENT, DIFFICULTIES AND RESTRICTIONS RELATED TO THE EXECUTION OF THIS WORK. HIS REST PERCENT OF PRE-CONSUMER POST-MOUSTRIAL) AND POST-CONSUMER RECYCLED CONTENT. THE CONTRACTOR SHALL FURBASH THESE MATERILS WITHIN THE PARAMETERS OF THE BLOSET AND SHALL NOT THE ROBINSEA WIN COST ADDING MATERILS (OR PAY A PRENIUM (MORE THAN FAIR MARKET VALUE) WITHOUT OWNER! TENANT ACKNOWLEDGEMENT AND APPROVAL. BEACH CITY HALL GENERAL COLONY ψ R À CEAN 9 THIS SHEET NOT VALID FOR CONSTRUCTION WITHOUT COMPLETE SET OF PLANS. SEE GENERAL NOTES FOR MASTER I FORNO Sheet No.

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