

**CITY OF KEY COLONY BEACH UTILITY BOARD  
REGULAR MEETING  
MINUTES**

**Tuesday, January 17, 2023 – 9:30a.m.  
City Hall Annex**

**Call to Order, Roll Call:**

The regular meeting of the Utility Board was called to order at 9:30 a.m.

*Answering to roll call were* Bud Fernandes, Toni Appell, Bill Fahs, and Dan Gleason

*Excused:* Greg Burke

Also Present: City Administrator Dave Turner, Utility Clerk Pat Hyland, Public Works Supervisor Mike Guarino, Plant Operator Dave Evans, and City Attorney Dirk Smits. Public – 8 in person Virtual - 3

**Oath of Office** – Mr. Burke will be sworn in at the next meeting.

**Next Meeting Discussion** – the next Utility Board Meeting is scheduled for Tuesday, February 21, 2023 at 9:30am.

**Approval of the Minutes:** Regular Meeting Minutes December 20, 2022

**Motion** – Moved by Bud Fernandes and seconded by Bill Fahs to approve the Minutes of December 20, 2022.

**On the Motion:** Roll Call Vote. Unanimous Approval.

**10<sup>th</sup> Street Stormwater Project Update** – Dave Turner provided an update of the 10<sup>th</sup> Street Stormwater work. The contractor has completed the east side stormwater work on 10<sup>th</sup> Street. Work will start this week on the west portion of the street. This project has grant funding. The Utility Clerk stated a grant reimbursement request will be sent to the State on both the Stewardship Grant for the injection well and also the SWAG grant for the swale work completed thus far.

Board member Bill Fahs stated his concerns with the current work, and also upcoming swale work on 10<sup>th</sup> Street, specifically those residents including himself, with paver driveways who initially had a pipe installed beneath the pavers. Mr. Fahs stated there was an 8" PVC culvert installed under the existing brick pavers therefore owners should not have to pay to have their driveway dug up. He stated 4 properties in the current area of work had existing culverts so those pavers should not have been dug up. He stated there are 3 known culverts in the upcoming work area. Mr. Fahs questioned engineer Jason Shepler about the pipes under the driveways. Mr. Fahs stated driveways with pavers should be inspected prior to anything happening, and test holes put in on each side of the paver driveway to confirm and verify the pipe is the correct size. Mr. Shepler stated he would have to see the information to determine if those driveways should have been opened up. Mr. Shepler will have to meet with Haack Excavating to discuss this issue and ask the contractor to provide information for driveways with culverts, so adequate connections can be made, rather than opening the driveways. Bud Fernandes questioned Mr. Shepler regarding the grade level of the piping for the gravity-fed system. Residents who addressed the board with similar concerns about their driveways included Susan Antonio of 491 10<sup>th</sup> Street, Dan Schott of 800 11<sup>th</sup> Street and Kirk Diehl of 171 10<sup>th</sup>. Residents also stated someone from the city should provide more site supervision of the work being performed. Mr. Turner stated the contractor will be going back to the one resident's property to make the area even. Mr. Turner stated during his visits to the project area, the contractor's supervisor told him two of the existing culverts were full of dirt, and the other two culverts were not the correct material, so new piping was used. At the beginning of this stormwater project Mr. Turner offered his services to oversee the project at no cost to the city, in an effort to keep costs down and save money. Mr. Turner stated he is the City Administrator and is licensed as a contractor, project manager, building official, building inspector, fire official and fire inspector. He stated his position calls for him to handle much more than others in his position. Mr. Turner believes at this point the city should hire a project manager, as he does not have the time to take on this extra responsibility. Mr. Turner suggested the board may want to discuss hiring a project manager for the Stormwater work.

Mr. Turner stated this will be discussed at the upcoming Commission meeting.

**Motion** – Moved by Bud Fernandes and seconded by Bill Fahs to recommend to the City Commission to hire a project manager for the current and future stormwater project(s).

**On the Motion:** Roll Call Vote. Unanimous Approval